**Council Meeting**
**Tuesday, May 21, 2024**
**City Council Chamber**
**6:30 p.m.**
**AGENDA**

CITY OF WINDOM

Call to Order

Pledge of Allegiance

1. Consent Agenda
    - Minutes
        - Council Minutes –May 7, 2024 – Board of Review & Minutes
        - Joint Government Meeting- April 29, 2024
        - EDA – May 13, 2024
        - Planning & Zoning – May 14, 2024
        - Library Board – May 14, 2024
        - Park & Rec – May 8, 2024
        - HRA – May 8, 2024
    - License Applications
        - Temporary On-Sale Liquor License – Windom Softball – June 8-9, 2024 Rec Area
        - Authorization to Dispense Liquor – Windom Softball – June 8-9, 2024 Rec Area
        - Amplification Permits
            - Windom Chamber of Commerce
                - Pedal Pull & Entertainment – 6/6/24 Courthouse Square
                - Mini Golf/Escape Room/Entertainment – 6/7/24 Courthouse Square
                - Lion Club Cookout/Band/Fireworks – 6/7/24 Tegels Park
                - Riverfest Celebration – 6/8/24 Courthouse Square
                - Fireworks & Music – 6/8/24 Tegels Park
                - Family Fun Day – 6/9/24 Island Park
    - Regular Bills

2. Department Heads

3. Public Hearing Residential Tax Abatement – Plum Bay Subdivision – Lot 2, Block 1

4. New Business

5. Old Business

6. Council Comments

7. Adjourn

Preliminary

# Special Council Meeting
# Board of Review
# City Hall, Council Chambers
# May 7, 2024
# 4:30 p.m.

1. Call to Order:

   The meeting was called to order by Mayor Dominic Jones at 4:30 p.m.

2. Roll Call:

| | |
|---|---|
| Council Present: | Mayor Dominic Jones, Dennis Esplan, Marv Grunig, Jenny Quade, James Nelson and Scott Benson |
| Council Absent: | None. |
| City Staff Present: | Steve Nasby, City Administrator |

3. Pledge of Allegiance

4. Board of Review:

   Jones said that the County Assessor and his staff were present to discuss tax valuations and City Council would hear from property owners. He noted that the City Council could make recommendations only and property owners are required to be on record to preserve their rights to appeal valuations to the County Board.

   David Grev, County Assessor, introduced his staff. Grev then discussed that valuations are based on sales from October 1, 2022 through September 30, 2023. Grev indicated sales data from open market transactions is used to set values for assessments. There were 57 useable residential sales during this time frame and the median sales ratio was 94.5% of assessed market value price. So, no overall adjustment was done. They do have adjustments in value if properties they inspected needed changes, there was new construction or some other qualifying event occurred. Their office also looks at neighborhood clusters so homes in the same area are compared to the sales data. This last year the homes on the East Hill showed sales at an 80% ratio so those were adjusted up by 2.5% and properties in the Original Townsite had a sales ratio of 109% so those were reduced. Overall residential properties were down 2% after going up 17% last year.

   The commercial properties needed to be adjusted down 7% and apartments were also down 7%. Ag land, which there is not much in the City, also went down. Personal property was up 1%. He also noted that lot values were also re-balanced over the last two years to correct some inconsistencies.

   Grev said the 2024 valuation was $424,396,100 including new construction which is down 4%. He added that the State amended the homestead credit and the first $38,000 of value is excluded up to $95,000 in value then phased out as the value increases.

Grunig asked if one house is inspected and an adjustment was needed would that apply to other similar or neighboring properties. Grev replied that individual property factors such as effective age come into the calculation so an adjustment for one property would not affect others.

Jones opened the public comment portion of the meeting and asked each speaker to give their name, address and parcel number for the record. There were no comments. He asked again and noted that anyone wanting to preserve their appeal rights to the County must sign in.

5. Council Action on Properties for Consideration:

Grev said that he had one property that was scheduling an inspection so he asked that 245 6th Street, Parcel #25-710-0110 have its value left as is now, and if the inspection shows a change is needed it can be done by the County Board. Also, the Assessor's office found a clerical error at 1356 5th Avenue, Parcel #25-822-0130. The County's software missed a garage on this parcel so the valuation needs to go up from $76,600 to $87,200.

**Motion by Esplan second by Grunig to make no change for 245 6th Street, Parcel #25-710-0110 for possible County Board action. Motion carried 5 – 0.**

**Motion by Quade second by Esplan to increase the valuation for 1356 5th Avenue, Parcel #25-822-0130 from $76,600 to $87,200 due to a clerical error at the County Assessor's Office. Motion carried 5 – 0.**

Jones asked again if there was any one from the public that wished to address the Board of Review. No comments were offered.

6. Adjournment:

Mayor Jones adjourned the meeting by unanimous consent at 5:00 p.m.

______________________________

Dominic Jones, Mayor

Attest: ______________________________

Steve Nasby, City Administrator

Preliminary

# Regular Council Meeting
# City Hall, Council Chamber
# May 7, 2024
# 6:30 p.m.

1. Call to Order:
   The meeting was called to order by Mayor Dominic Jones

2. Roll Call:

| | |
|---|---|
| Council Present: | Mayor Dominic Jones, Dennis Esplan, Marv Grunig, Jenny Quade, James Nelson and Scott Benson |
| Council Absent: | |
| City Staff Present: | Steve Nasby, City Administrator; Scott Peterson, Police Chief; Jason Sykora, Electric Utility Manager; Ryan Anderson, Water\Wastewater Superintendent; Jon Ketzenberg, Streets & Parks Superintendent; Tim Hogan, Recreation Director; Kirsten Porath, Ambulance Director; Tim Snyder, Community Center Director; Ben Derickson, Fire Chief and Tiffany Lamb, EDA Director |

3. Pledge of Allegiance

4. Consent Agenda:
   - Minutes
     - Council Minutes – April 16, 2024
     - Utility Commission – April 24, 2024
     - Housing & Redevelopment Authority – April 17, 2024
     - Street Committee – May 2, 2024
   - Regular Bills

   **Motion by Benson second by Quade approving the Consent Agenda. Motion carried 5 – 0.**

5. Department Heads:
   None.

6. Proclamations:

   **Council Member Grunig introduced the Resolution No. 2024-12, entitled "2024 NATIONAL HOSPITAL WEEK PROCLAMATION" and moved its adoption. The Resolution was seconded by Benson and on roll call vote: Aye: Grunig, Esplan, Benson, Quade and Nelson. Nay: None. Absent: None. Abstain: None. Resolution passed 5 – 0.**

   **Council Member Quade introduced the Resolution No. 2024-13, entitled "CITY OF WINDOM PROCLAMATION RECOGNIZING LAW ENFORCEMENT OFFICERS" and moved its adoption. The Resolution was seconded by Esplan and on roll call vote: Aye: Esplan, Nelson, Grunig, Benson and Quade. Nay: None. Absent: None. Abstain: None. Resolution passed 5 – 0.**

   **Council Member Benson introduced the Resolution No. 2024-14, entitled "CITY OF WINDOM 2024 EMS WEEK PROCLAMATION" and moved its adoption. The Resolution was seconded**

**by Nelson and on roll call vote: Aye: Quade, Nelson, Grunig, Esplan and Benson. Nay: None. Absent: None. Abstain: None. Resolution passed 5 – 0.**

7. Resolutions Accepting Donations:
**Council Member Benson introduced the Resolution No. 2024-15, entitled "AUTHORIZATION TO ACCEPT A DONATION FROM TOM WHITE FOR THE CITY OF WINDOM PARKS DEPARTMENT" and moved its adoption. The Resolution was seconded by Quade and on roll call vote: Aye: Benson, Quade, Nelson, Grunig and Esplan. Nay: None. Absent: None. Abstain: None. Resolution passed 5 – 0.**

Jones thanked Tom White for the $8,500 donation for a paved walkway in Tegel's Park.

**Council Member Quade introduced the Resolution No. 2024-16, entitled "AUTHORIZATION TO ACCEPT A DONATION FROM THE WINDOM PRUDENCE LODGE #97 FOR THE WINDOM FIRE DEPARTMENT" and moved its adoption. The Resolution was seconded by Benson and on roll call vote: Aye: Benson, Grunig, Esplan, Nelson and Quade. Nay: None. Absent: None. Abstain: None. Resolution passed 5 – 0.**

Al Peterson, Prudence Lodge #97, and Ben Derickson, Fire Chief, introduced themselves. Peterson said the donation is from the Grand Lodge and Mason charities. The donation consists of two fire extinguishing chemical packets that will knock down a fire in an area around 5,300 square feet and drop the temperature thus allowing firefighters to enter. Two packets were given to Windom Fire and two to Mt. Lake Fire at a cost of $1,200 per packet. Derickson thanked the Lodge for the donation and another tool to fight fires.

8. Call for A Public Hearing – Residential Property Tax Abatement – 705 Plum Avenue:
Tiffany Lamb, EDA Director, said that an application for residential tax abatement had been made by the builders for a single-family home at 705 Plum Avenue. This is part of the Cottonwood County Housing Initiative where the City, County and School participate in tax abatement for new housing. The County has set the public hearing and the City is asked to set its hearing by this resolution. The estimated abatement from the City is $9,220 over five years. The tax abatement applies to the first $320,000 of value then is capped. The proposed home will have a value of $408,000.

**Council Member Grunig introduced the Resolution No. 2024-17, entitled "RESOLUTION CALLING FOR A PUBLIC HEARING ON PROPOSED TAX ABATEMENT FOR NEW RESIDENTIAL PROJECT" and moved its adoption. The Resolution was seconded by Nelson and on roll call vote: Aye: Grunig, Esplan, Nelson, Quade and Benson. Nay: None. Absent: None. Abstain: None. Resolution passed 5 – 0.**

9. Water Purchase Agreement – Red Rock Rural Water System:
Jones said he has a conflict of interest with this item as the Executive Director of Red Rock Rural Water System. As such, he will turn the gavel over to Esplan and he (Jones) will leave the room for the Council discussion and vote on this item.

Ryan Anderson, Water\Wastewater Superintendent, said that the City and Red Rock Rural Water System (RRRWS) has had a long-standing relationship. The last five-year agreement expired at the end of 2023 and the parties have been working on a new five-year agreement. The main changes to the agreement are the reduction in the amount of water RRRWS can purchase from 65 million to 10 million gallons, credits & payments for water line purchases and the south meter station are completed so that language was removed and the rates were adjusted. The rates are calculated through a formula which takes into consideration the Water Department budget, debt service and depreciation along with the percentage benefitting the RRRWS purchase. This amount for 2024 will be a flat charge of $718.81 per month along with $2.88 for each 1,000 gallons of water purchased. The relationship between the City and RRRWS is mutually beneficial and having an emergency back up is good for both parties. The Utility Commission has reviewed and recommended approval of the agreement.

**Council Member Nelson introduced the Resolution No. 2024-18, entitled "CITY OF WINDOM RESOLUTION APPROVING WATER PURCHASE AGREEMENT WITH RED ROCK RURAL WATER SYSTEM" and moved its adoption. The Resolution was seconded by Grunig and on roll call vote: Aye: Esplan, Nelson, Quade, Benson and Grunig. Nay: None. Absent: None. Abstain: None. Resolution passed 5 – 0.**

10. Street Closure Request – June 6, 2024 to June 9, 2024 – Chamber Pedal Pull:
Darci Jones, Chamber Director, and Jon Ketzenberg, Streets & Parks Superintendent, introduced themselves. Darci Jones said that the Chamber is asking for street closures for Riverfest activities and the Parade. She said there is a community cook-out on Monday, Food trucks arriving on Thursday, Lions cook-out and band on Friday at the Lake with fireworks at 10 pm. Saturday there are many activities including a craft vendors show, turtle races and fire department activities downtown on the Square. Other activities like the 5K fun run\walk, cribbage tournament and fishing tournament will also be held along with Sunday events including community worship service, BARC pancake feed, car show, Pirates game and duck race raffle drawing.

Quade asked about the street closure times. Ketzenberg and Darci Jones said that the street closures on the square for Saturday would be 7 am to 10 pm on 9th Street and 5 – 830 pm on 4th Avenue.

**Motion by Benson second by Esplan to approve the closure of 4th Avenue and 9th Streets as requested for Riverfest activities. Motion carried 5 – 0.**

11. Personnel –:
Tim Snyder, Community Center Director, said that he is in need of on-call help as there are no applicants for the part-time maintenance position. He is asking the Council to hire Dan Castle and Khloe Saelee as on-call help at $12.50/hour.

**Motion by Benson second by Nelson to approve the hiring of Dan Castle and Khloe Saelee for on-call help at the Community Center at a rate of $12.50/hour. Motion carried 5 – 0.**

Jones said that there is a list of seasonal employees for the Pool, Recreation and Arena in the Council packet. Several more names were added to the list so an amended list of seasonal hires was handed out. These positions are normal hires for seasonal work and include returning and new employees.

**Motion by Benson second by Grunig to approve the amended list of seasonal hires as handed out. Motion carried 5 – 0.**

12. Contractor Payment and Change Order:
Jason Sykora, Electric Utility Manager, said that the generation plant construction project is coming along and the generators were delivered last week. The roof is completed along with insulation and the metal sheeting both inside and outside will start this week.

Sykora asked to add Change Order #1 to the Council agenda for the Transmission project as the final payment for IES is on the agenda. He said the change order is for a deduction in the total contract price as the $100,000 contingency line was not fully utilized. The reduction in cost would be $40,242.88. This will need to be approved before the final payment is considered.

**Motion by Grunig second by Nelson to add IES Change Order #1 to the agenda and to approve Change Order #1 deducting $40,242.88. Motion carried 5 – 0.**

Sykora said the final IES payment for the Transmission project is Pay Request #6 in the amount of $147,958.27 and has been recommended for payment by the Utility Commission.

**Motion by Grunig second by Benson to approve Pay Request #6 for IES as final payment in the amount of $147,958.27. Motion carried 5 – 0.**

Sykora said that the next item is a pay request from Wilcon Construction for the Generation building and the request has been reviewed by the engineers and recommended by the Utility Commission.

**Motion by Esplan second by Quade to approve Pay Request #6 for Wilcon Construction for the Generation building in the amount of $640,015.00. Motion carried 5 – 0.**

Sykora said the next two items are change orders for the Generation building that will be paid with the contingency funds. The first is for insulation around the building footings that was missed by the engineer and the second is for the removal of the large exhaust unit on top of the existing generation plant building. The exhaust is not needed as the gas turbine was decommissioned. The work will be for the removal and patching the roof as needed. The Utility Commission has recommended both.

**Motion by Benson second by Quade to approve Change Order #1 for Wilcon Construction in the amount of $1,004.00 for footing insulation. Motion carried 5 – 0.**

**Motion by Grunig second by Benson to approve Change Order #5 for Wilcon Construction in the amount of $8,232.00 for the removal of the large exhaust apparatus and roof repair. Motion carried 5 – 0.**

13. New Business:
    None.

14. Old Business:
    None.

15. Council Comments:
    Benson noted there is some standing water due to heavy rain and asked residents to drain any ponds or items so that mosquitos do not have breeding areas. He also asked neighbors to help out elderly people with mowing.

    Quade reminded everyone that the city-wide clean-up is May 18th and a limit of 10 bulky items will be picked up, but smaller items can be dropped off at the Tegel's Park collection site.

    Nelson encouraged citizens to attend the MN DOT open house regarding the future of Highway 60.

    Grunig noted the Electric Department projects are being completed or well underway. There is also a big change occurring for the South Cottonwood Lake Subdivision.

    Jones said that the MN DOT open house may change from May to June 4th so it coincides with the City Council's public hearing that evening. He said that the public really needs to come to the open house and the public hearing to make their thoughts known about the highway. Public input is key and this proposal was done in response to the community asking for safety, speed control and maintaining business accesses. He noted that the Cottonwood County Citizen has an on-line article which includes a link to a MN DOT video presentation of what the proposed changes will look like. MN DOT said that Luverne and Redwood Falls have this three-lane configuration so he is going to look at them and noted that if residents are in those communities to view it for themselves. He feels the new traffic lights are needed but the re-striping is what the issue could be for the public and Council.

Quade said she watched the MN DOT video and tried to imagine herself driving through the community with the proposed changes. The video can be paused so more time can be used to view the different sections.

Esplan said that he would like separate votes on the traffic signal replacement and proposed re-striping. Jones said that is his understanding from MN DOT. Jones added that a lot of people worked really hard for many years to get this highway into a four-lane and this proposal to reduce lanes seems counter to that effort. He hoped current and past legislators could come to the public hearing and speak.

16. Adjournment:
**Mayor Jones adjourned the meeting by unanimous consent at 7:38 p.m.**

____________________________
Dominic Jones, Mayor

Attest: ____________________________
Steve Nasby, City Administrator

# Joint Government Meeting Minutes
# April 29, 2024
# Mountain Lake School Building
# 5:30 p.m.

1. **Call to Order**: Mountain Lake School – Bill Strom, Superintendent

2. **Roll Call:** James Westerman (City of Storden)
   Dean Janzen and Michael Mueller (City of Mountain Lake)
   Dominic Jones, Jenny Quade and Steve Nasby (City of Windom)
   Norm Holman, Kevin Stevens and Kelly Thongvivong (Cottonwood County)
   Jamie Frank (Windom School)

3. **Brief Updates from County – Municipalities - Schools:**
   The County reported that they are working on filling positions, particularly the County Attorney and Assistant County Attorney. They have some internal options for County Auditor. They continue to work on the Broadband project, but with improvements in technology they may move away from all fiber and go to fiber feeding towers and transmitting Wi-Fi with speeds to 100 MB\second downloads. The grant funding is hard to get for the Broadband as the State shows some of the area being served by other providers. The State will be taking over food inspections in 2025, which is a change from Brown-Nicollet who does them now. The County distributed the housing aid it got from the State. The ACE office is moving to a new space within the BARC.

   Storden noted that there is some new construction in town with a 24 unit mini-storage building. About half of the old school building will be demolished, probably this year as it is in bad shape.

   Windom said that the topic of Highway 60 is a big one, but later on the agenda for discussion. The city is working on its Electric Generation project with a new building and two new Tier 4 CAT diesel generators. The Liquor Store renovations are nearly completed and the Hospital project is underway with an estimated completion in 18 months. The city hired a new Finance Director, Donna Torkelson and a new Building Official, Todd Severson after Andy Spielman was recruited away to work for the State.

   Mountain Lake said they are taking down Ash trees and plant two for each one removed. Their power plant project is starting and completion will be 2nd Quarter of 2026. They are working on a 12-unit apartment building by the library and City Park. A plan for a new fire hall is moving ahead with a private company building a storage structure and the city will buy it from them when completed. The hotel project is still raising investment equity and looking for a bank loan, but interest rates on commercial are around eight percent.

   Windom school said their items are listed on a separate agenda item, but will go over them now. Their summer projects include seal coating parking lots and re-doing the new gym lobby flooring. The State mandated updates to the science curriculum so that is underway. Graduation is set for May 24th with about 80 students participating. There were five applicants for the Elementary Principal position and a local person was hired that works for the district.

   Mountain Lake school said that they are updating their science curriculum. Work continues on the budget as they have cut $670,000 going into the 2025 budget, and the one-time COVID money went for maintenance and capital items. With State funding about 23 students per class is ideal, but their enrollment is 32-35 kids in each grade which makes them have two sections\teachers so that increases costs. There was a record amount of State aid last year but new mandates were costly and consumed those new monies. They are having trouble getting incoming student data as the hospitals can no longer give out birth information and collecting information is more difficult with privacy concerns.

4. **Highway 60 Updates (Mt. Lake and Windom):**
   Jones said that the two issues given to the Windom Council are the replacement of traffic lights and MN DOT's proposal to do a 3-lane cross section through town. He sees them as separate items, but the discussion from MN DOT is as one project. Most citizens want the four-lane highway to continue as it was previously and to reduce speed issues that a round-about at the south junction with Highway 71 would be acceptable. The cost to the city for the traffic lights is $177,000 and it will be about $87,500 to the County. MN DOT is doing an open house in May at the Community Center and he encouraged everyone to attend and voice their opinion. The County said they concur with the public sentiment that four lanes is the best option. Jones noted the Windom Council would also have a public hearing on June 4th. A question was raised about the Windom Council having a special Council meeting after the MN DOT open house to get comments on record and maybe use an interactive poll to collect information.

   Mountain Lake noted that they are working on a study and plan with MN DOT currently concerning the accesses from the Highway into town.

5. **Employee Loss to State of Minnesota:**
   Both the City and County have recently lost employees to the State including the County Attorney and City Building Official. In the past police officers had left to join the State Patrol and heavy equipment operators left the City and County for MN DOT jobs. Small cities and the County do not have the ability to pay the compensation and benefits the State does. Is this something the group wants to raise with the State? Consensus was that there are a limited number of people and there will always be competition for good workers, no ideas on solutions.

6. **Minnesota State University – Studio Project Proposals Sought:**
   Minnesota State University had reached out to let communities know that they have graduate student project opportunities available starting Fall 2024. The students can do research, study or marketing assistance at a low cost. The MSU contact information and Studio Project description was shared with the members attending the meeting.

7. **Ideas for Future Topics\Guest Speakers\Invitations to Legislators:**
   None.

8. **Old Business:**
   Windom school said that a couple legislative issues with the Read Act did get some State funding for teacher training and the unemployment compensation for seasonal\temporary employees is likely not going anywhere this session.

9. **New Business:**
   Mountain Lake said they are working with a local company on Tiny Homes with the goal of getting them HUD certified. This could be an option for low-income housing, granny flats or filling other housing needs.

**10. Next Meeting Date and Host:**
The next meeting will be on July $29^{th}$ and be hosted by Cottonwood County at the Law Enforcement Center (LEC).

**11. Adjourn:**
Meeting adjourned at 6:50 pm.

ECONOMIC DEVELOPMENT AUTHORITY OF WINDOM
MINUTES
MAY 13, 2024

1. Call to Order: The meeting was called to order by President Wepplo at 12:00 p.m.

2. Roll Call & Guest Introductions:

   EDA Commissioners: Nancy Wepplo, Ryan McNamara, Marv Grunig, and James Nelson.
   (There is one vacancy on the Board.)

   Also Present: EDA Staff – Tiffany Lamb, EDA Director, and Admin. Asst. Mary Hensen; Steve Nasby, City Administrator; and Kevin Stevens, Cottonwood County Liaison.

3. Approval of Minutes: April 8, 2024:

   **Motion by Commissioner Grunig, seconded by Commissioner Nelson, to approve the Minutes of the EDA Meeting held on April 8, 2024. Motion carried 4-0.**

4. River Bluff Townhomes
   A. Annual Report – Van Binsbergen & Associates: Director Lamb advised that EDA Staff had been contacted by Mike McLaughlin, local caretaker for the townhomes, that Scott Burdorf was involved in a vehicle accident this morning. Mr. Burdorf had indicated to Mike that he was okay. However, the inspections of the units will be rescheduled together with the annual report to the EDA Board.

5. Commercial Rehab Loan Program
   A. Loan Application – 1020 Fourth Avenue: Director Lamb informed the Board that the EDA has received an application from Tyann Hall-Marcy for a commercial rehab loan to assist with the eligible costs for remodeling the office building at 1020 Fourth Avenue. Tyann operates a Farm Bureau Insurance Office in this building (formerly Dr. Gary Nelson's Dental Office). She has received quotes from Fulda Lumber Company for materials and quotes for materials and labor from Hanson Plumbing, Brewster Heating & Cooling, and Ron's Electric. Eligible costs include materials and labor for installation of a handicapped-accessible restroom, water heater, water softener, insulation, sheetrock, HVAC costs, electrical updates, etc. The loan from the EDA would be in the amount of $10,000 ($5,000 is forgivable at the rate of 20% per year and $5,000 is repayable over a 5-year period and accrues 1 percent interest). The property owner will pay the balance of the costs. EDA Staff have reviewed the application and attachments and these documents comply with the EDA's program requirements. In response to a question, Director Lamb confirmed that there are sufficient funds in the program for this loan. Director Lamb also clarified that the mortgage to be executed by the property owner covers both the repayable and forgivable portions of the loan.

   **Motion by Commissioner Grunig, seconded by Commissioner McNamara, to approve the loan of $10,000 from the EDA's Commercial Rehab Loan Program to Tyann Hall-Marcy for materials and labor for eligible remodeling expenses for the building at 1020 Fourth Avenue. Motion carried 4-0.**

6. Small Business Façade Improvement Program
   Loan Application – 1020 Fourth Avenue: Director Lamb reported that the EDA has also received an application from Tyann Hall-Marcy for a façade improvement loan to assist with the eligible costs for new signage, lighting, and painting of the exterior of the building and landscaping at 1020 Fourth Avenue. Tyann has received a verbal quote of $4,000 for the new signage together with quotes for paint and electrical work. Director Lamb advised that the EDA should be receiving additional documentation soon concerning these proposed expenses. The loan from the EDA would be in the

amount of $3,000. This loan is forgivable over the period of 5 years, at the rate of 20% per year, if the property owner continues to own the property and comply with the other terms of the mortgage. There is an equal match from the property owner and additional costs will be paid by the property owner. EDA Staff have reviewed the application and other accompanying documentation. Prior to release of the funds, EDA Staff will verify receipt of all required written cost estimates for the elements of the project. Director Lamb confirmed that there are sufficient funds in the program for this loan.

**Motion by Commissioner McNamara, seconded by Commissioner Grunig, to approve the loan of up to $3,000 from the EDA's Small Business Façade Improvement Program to Tyann Hall-Marcy for materials and labor for eligible façade improvements for the building and landscaping at 1020 Fourth Avenue. Motion carried 4-0.**

7. New Business: Director Lamb updated the EDA Board concerning the farm lease that covers the mowing of Lot 5, Block 2 of the North Windom Industrial Park. She will be making contacts concerning this lease and will provide an update to the Board in June.

   Director Lamb and City Admin. Nasby will be attending the Community Venture Network Meeting on Friday. Presenters at the meeting include developers who are looking to expand their operations. The meeting also provides opportunities to network with these businesses.

   Last Thursday GreenSeam held another event in St. James. Representatives of several local businesses attended this meeting and provided good feedback. Director Lamb indicated that there will probably be more information forthcoming on GreenSeam's ideas for the area.

8. Unfinished Business

   A. Staff Report: Director Lamb reported that there has been significant work done on the DVK property in the South Cottonwood Lake Subdivision. A substantial amount of the concrete has been crushed, there has been significant grading, and site preparation is underway. It is anticipated that the demolition activities should be completed by the end of May. The EDA is aware of interest in lots in the new subdivision. The Apartment Developer, David Harchanko, is making arrangements for financing. The EDA will be working with him on an amendment of the original Development Agreement specifically to update the timelines for the development of the apartment project.

   B. MnDOT Carbon Reduction Program – Update: Director Lamb recapped the approval for this application from the EDA Board on April 8th and the City Council on April 16th. Director Lamb also appeared before the County Commissioners on April 16th and they approved the County's sponsorship of this grant application. The application was submitted to assist with funding of the City's share of costs for the new stoplights at the 10th Street/Highway 60 Intersection. MnDOT has retained a third party consultant to review the applications submitted and assist with the calculations concerning the carbon reduction results for the proposed projects. Director Lamb indicated that hopefully MnDOT will provide an answer in early June concerning the funding of the City's application.

   The public hearing regarding the stoplight project and the proposed restriping of Highway 60 through Windom is scheduled for the June 4th City Council Meeting. MnDOT is planning to hold a public meeting concerning these projects tentatively from 4:30 p.m. to 6:00 p.m. on June 4th at the Community Center. However, final details concerning this meeting have not been released as of this time.

   MnDOT has prepared a video, entitled "MnDOT's Highway 60 Pilot Project", concerning the proposed restriping project. There is a link on the Citizen's webpage. City Admin. Nasby played the video for the

Board. Director Lamb reported that in conversations with business owners, she has received very negative feedback concerning the proposed restriping project. There was a brief discussion regarding the proposed project.

C. Windom Landing Apartments – Status: Director Lamb advised that the leasing company has reported significant interest from prospective tenants for the two-bedroom apartments. A third building has now received a temporary certificate of occupancy. Another building is close to passing a final inspection for a temporary certificate of occupancy. There is no specific timeline for completion of the other two buildings. In response to a question, Director Lamb advised that Premium Iowa Pork has not issued a press release concerning its timeline for opening the local plant. An MPR reporter is scheduled to be in Windom next week to do a one-year follow-up story on the closing of the HyLife plant.

D. Legislative Appropriation – Update: Director Lamb updated the Board concerning the status of communications with DEED regarding requirements for the distribution of the final $1M appropriation for recruitment efforts (now job creation) for the new plant.

9. Miscellaneous Information
   A. River Bluff Townhomes – Monthly Financial Report: The Board received copies of the March 2024 financial reports submitted by Van Binsbergen & Associates.

10. Adjourn: On consensus, President Wepplo adjourned the meeting at 12:42 p.m.

Attest: ______________________________ ______________________________
Tiffany Lamb, EDA Director Nancy Wepplo, EDA President

**CITY OF WINDOM**
**PLANNING COMMISSION**
**MINUTES**
**MAY 14, 2024**

1. Call to Order: The meeting was called to order by Vice Chairman Baloun at 7:04 p.m.

2. Roll Call & Guest Introductions:

   Planning Commission: Jared Baloun, Carol Hartman, Matt Miller, Brandon Pletcher, and Tom Tegels.
   Absent: Ben Byam, Lorri Cole, and Brett Mattson.

   Also Present: B&Z Staff: Zoning Admin. Todd Severson and Admin. Asst. Mary Hensen.

3. Introduction of New Building Official/Zoning Administrator: Todd Severson: Vice Chair Baloun introduced and welcomed Windom's new Building Official/Zoning Administrator Todd Severson. Zoning Admin. Severson provided a brief summary of his work background.

4. Oath of Office – Lorri Cole: This agenda item was tabled.

5. Approval of Minutes: March 12, 2024:

   **Motion by Commissioner Hartman, seconded by Commissioner Miller, to approve the Planning Commission Minutes for the Meeting held on March 12, 2024, as sent. Motion carried 5-0.**

6. Proposed Code Updates: Admin. Asst. Hensen recapped the discussion from the March 12th Meeting concerning the proposed new Subsection 90.02(E) to add the dumping or spillage of hazardous substances on private or public property as a public nuisance. Pursuant to the discussion concerning additional language and a request from the Commissioners, Staff contacted other cities to review their Code language and procedures concerning these situations.

   After gathering additional information, the proposed new Subsection has been renumbered as 90.02(H) and additional language has been added. In response to a question by a Commissioner, Subsections 90.07(C) and (D) were reviewed regarding abatement by the City and a potential special assessment against the property.

   Admin. Asst. Hensen reviewed the background for the proposed new Section 152.355 covering "Short-Term Rental Property", sometimes referred to as Airbnbs.

   The Commissioners discussed the provisions of the proposed new ordinance. The Commissioners requested the addition of language concerning advertisement of the property as a short-term rental property through means other than on websites, such as Airbnb, VRBO, etc. The Commissioners also requested the addition of language to further clarify the eligible dwellings and land to be used for a short-term rental property and exclude campers, etc. After further discussion, on consensus of the Commissioners, the review was tabled until the next meeting to allow Staff to provide additional proposed language to incorporate these recommendations.

   The consensus of the Commissioners present was to hold a special meeting on Wednesday, May 22nd, at 7:00 p.m. to review the revised language for proposed Section 152.355.

7. Other Business/Reports: None.

8. Unfinished Business: Admin. Asst. Hensen reported that there has been significant progress in the South Cottonwood Lake Subdivision concerning completion of the demolition activities of the former

Cemstone plant and grading of the site. The Planning Commission had reviewed and recommended approval of the Preliminary and Final Plats for this new subdivision and the planned unit development in the subdivision in 2023.

There was a question and a follow-up discussion concerning the location of the existing "playground" or "children playing" sign and whether the location might cause safety issues. The sign is located on the side of Cottonwood Lake Drive adjacent to the former quarry.

There was also a question as to why the DVK property, and particularly the former quarry area, was not fenced off by the road to keep children from wandering into that area and possibly being injured.

9. New Business: Admin. Asst. Hensen advised that there may be two conditional use permit applications concerning proposed billboards coming before the Planning Commission at a future meeting. The Applicants are in the process of preparing the additional requested information regarding proposed location of the billboards and setbacks from property lines, etc.

10. Planning Commission Comments, Concerns, Suggestions: There was a brief discussion concerning allowable uses for an accessory building as set forth in the City Code. In response to a question, a smoke house is not listed in the City Code as a permitted or conditional use.

11. Adjourn: The meeting was adjourned by unanimous consent at 8:12 p.m.

Attest: ______________________________ ______________________________

Todd Severson, Zoning Administrator Jared Baloun, Vice Chairman

Windom Library Board Meeting
May 14, 2024
5:05 p.m.

1. Call to order: The meeting was called to order by John Duscher at 5:05 PM.

2. Roll Call: Present: John Duscher, Steve Fresk, Kari Scheitel, Anita Winkel, Wade Pfeiffer and Fran Swenson
Members Absent: Christine Wolf
Library Staff Present: Kari Hanson

3. Agenda and Minutes:

Agenda and minutes were approved on a motion made by S. Fresk, second by A. Winkel. Motion carried.

4. Financial Report: Reviewed expenditures from April. Report approved on a motion made by S. Fresk and second by A. Winkel.

5. Librarian's Report:

- Book Club meets tonight at Duffy's. Final meeting for the year. Will start up again in the fall.
- Friends of the Windom Library annual meeting tonight at Jack Slades.
- 4 sections of 4th grade will be coming for a tour and a library card sign up event. The students who returned the card application form will be given their library card. Those students can check out 2 books and will hopefully bring their family back to show them all about the library.
- We will now be offering Spanish story time 2 times a month. An adult community volunteer will be leading this event. We are thrilled to be able to offer this.
- Minnesota Author William Kent Krueger will be in Windom on Tuesday, May 28th at 6:30 PM at the Cottonwood County Historical Society. He is a well-known and popular author. He has written several bestselling books, including the Cork O'Connor Series. This program is funded in part or whole with money from the Minnesota's Arts and Cultural Heritage Fund. The Windom Friends of the Library will provide refreshments.
- The library staff are finalizing plans for the Summer Reading Program. The theme this year is "Read, Renew, Repeat." We will have reading challenges for all ages!
- April circulation was a total of 2,780 items. 458 items were sent to other Plum Creek libraries, with 229 received.
- During Riverfest Week, the library will have a **fine free week.** To help us celebrate, search and find those long overdue books and return them with no fine, no questions asked! Books may be returned inside or in the drop box.
- The library will be closed on Saturday, June 8th for Riverfest.

Librarian's Report was approved on a motion by K. Scheitel and seconded by F. Swenson.

6. Old Business: None noted

7. New Business: None noted

8. Book suggestions

9. Adjourn - Meeting adjourned at 5:20 p.m.

# Windom Park & Recreation Commission

Agenda for Wednesday, May 8th, 2024
City Hall Council Chambers

**Roll Call:**
**Present:** Paul Johnson, Scott Benson, Jenny Quade, Darcy Jones, Jess Smith, Pam Hogan
**City Staff**: Tim Hogan
**Public**: None
**Absent:** Mitchell Chmielewski, Jackie Jurgens, Joann Ray, Jon Ketzenberg

**Call the Meeting to Order at 5:30 p.m.** Meeting was called to order at 5:31pm

1. **Motion to Approve or amend agenda:**

2. **Approve Minutes from April 10th, 2024:** Motion by Jess to approve the minutes from April 10th. Second by Pam Hogan. Motion carries.

3. **Recreation Director report:**
   a) Summer Rec and Pool: Hogan updated the commission that everything is ready to go for the summer rec programs. City Council approved the hiring of the summer seasonal employees. Hogan did say that the traveling ball program may making some changes and possibly could be taken over by a different group. Hogan added that if this happens the City would offer a program in the mornings for an older age group to participate in if another group takes over the traveling baseball program.
   b) Recreation Area Upgrades: Hogan said that there are some individuals that have volunteered to help with improvements up at the Rec Area. Dug outs will be painted as well as some other cosmetic improvements. The small scoreboard on Eagle field will be relocated to Qwest field which currently does not have a scoreboard. Hogan also added that the Booster Club is working on funding for additional improvements. More information to come as things develop.

4. **Park Superintendent Report:** Nothing to Report
   a) Parks Update:
   b) Shelters Update:
   c) Riverfest: Darcy Jones updated the commission with all of the events planned for Riverfest. Discussion was held about multiple events going on at the shelter during Riverfest. Some groups may be using Tegels Park at the same time and will need to make it work. Hogan said that he has blocked out the shelter for private rentals and that it will be reserved for Riverfest activities. It was discussed that Riverfest would have priority but if there is not an event on a particular day at the shelter that it may be able to be rented.

5. **Old Business:** None

6. **New Business:** None

7. **Commission Comments:** None

8. **Adjourn meeting.** Meeting was adjourned at 6:42pm by unanimous consent.

9. **Next Meeting June 12th @ 5:30 in the City Council Chambers**

REGULAR MEETING OF THE HOUSING AND REDEVELOPMENT AUTHORITY OF WINDOM, MN
May 8, 2024 at 8:30 a.m.

A regular meeting of the Board of Directors was held on May 8, 2024 at Riverview Apartments. Board Members present: Jean Fast, Linda Jaakola, Joel LaCanne and Tony Scott. Also present was Executive Director Linda Loewen and Operations Manager Tami Wahdan. Absent: Margaret McDonald excused and City Liaison Jim Nelson.

The Regular Board Meeting was called to order at 8:34 a.m. with the consent agenda approved which included minutes from the April meeting, the Agenda, Balance Report and Bills Report. (Jaakola/Scott)

Scheduled Guests: none

Old Business consisted of:

1. The Executive Director reported Bargen will begin coating Riverview and Hillside parking lots in May.
2. The Executive Director reported the Working Together Conference in Brooklyn Center was very good.
3. The Executive Director reported that Town-N-Country has replaced pumps in the washing machines at Riverview.
4. The Executive Director reported the new copy machine will be replaced May 24, 2024.
5. The Executive Director reported that we have had some concerns from Tenants about changing internet providers. ED will be contacting Directv on Monday and will continue going forward with current schedule.

New Business consists of:

1. The Executive Director reported the Audit date will be moved back. At this time the date is unknown.
2. The Executive Director reported on a water leak at Riverview. Maintenance staff is working with Thurmer's Plumbing to resolve the issue.
3. The Executive Director reported on updating landings at Riverview. Nick Peterson submitted a Quote in the amount of $3,400.00 for all landings. After some discussion a motion was made to go forward with the painting update on all the landing areas at Riverview. The cost will come out of the Laundry account. (Scott/Jaakola)
4. The Executive Director reported the purchase of a new push lawn mower.
5. The Executive Director reported the purchase of flowers for Mother's Day. They will be delivered to all women at Riverview and Hillside Manor.
6. The Executive Director reported the office will be closed for Memorial Day on May 27, 2024.
7. The Executive Director reported we will be providing the meat for the Tenants Memorial Day grill out at Riverview and Hillside Manor from the Laundry account.
8. The Executive Director reviewed the May overview.
9. The Executive director reported an issue with a past tenant who we have a No Trespass on. The past tenant has been found to be staying with his father, in the Riverview building. The Ed has been in touch with the Windom PD. After much discussion, a motion was made for the ED to look into changing the Personnel Policy as well as writing a new policy which will allow for all staff to "Carry" provided they have a MN Permit to Carry. (Scott/LaCanne)

Upcoming Board Meetings are scheduled June 12$^{th}$ (HS) at 8:30 a.m. and July 10$^{th}$ (RV) at 8:30 a.m.

With no further business, the meeting was adjourned at 9:15 a.m. (LaCanne/Jaakola)

Jean Fast, Chairman

Linda Loewen, Executive Director

Minnesota Department of Public Safety
Alcohol and Gambling Enforcement Division
445 Minnesota Street, Suite 1600, St. Paul, MN 55101
651-201-7507 TTY 651-282-6555

**APPLICATION AND PERMIT FOR A 1 DAY TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

| Name of organization | Date of organization | Tax exempt number |
|---|---|---|
| Windom Area Slowpitch | | |

| Organization Address (No PO Boxes) | City | State | Zip Code |
|---|---|---|---|
| 948 6th St. | Windom | MN | 56101 |

| Name of person making application | Business phone | Home phone |
|---|---|---|
| Devin Homer | | 507-407-1250 |

Date(s) of event: June 8-9- 2024

Type of organization: ☐ Microdistillery ☐ Small Brewer ☒ Club ☐ Charitable ☐ Religious ☐ Other non-profit

| Organization officer's name | City | State | Zip Code |
|---|---|---|---|
| Devin Homer | Windom | MN | 56101 |
| Zach Paulson | Windom | MN | 56101 |
| | | MN | |

Location where permit will be used. If an outdoor area, describe.

This will be used around the Concessions building at Legion fields. The area will be fenced.

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.

The Botanist 302 1st N Mt. Lake, MN 56159

If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage.

Miller - Hartwig Insurance 1,000,000 Each Common Cause
1,000,000 Aggregate

APPROVAL

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

City or County approving the license ____________ Date Approved ____________

Fee Amount ____________ Permit Date ____________

Event in conjunction with a community festival ☐ Yes ☐ No

City or County E-mail Address ____________

Current population of city ____________

Please Print Name of City Clerk or County Official ____________ Signature City Clerk or County Official ____________

**CLERKS NOTICE: Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event**

**No Temp Applications faxed or mailed. Only emailed.**

***ONE SUBMISSION PER EMAIL, APPLICATION ONLY.***

**PLEASE PROVIDE A VALID E-MAIL ADDRESS FOR THE CITY/COUNTY AS ALL TEMPORARY PERMIT APPROVALS WILL BE SENT BACK VIA EMAIL. *E-MAIL THE APPLICATION SIGNED BY CITY/COUNTY TO AGE.TEMPORARYAPPLICATION@STATE.MN.US***

Devin.homer54@gmail.Com

# City of Windom
# Windom, Minnesota
## Application
## For Authorization to Dispense Intoxicating Liquor

To the Windom City Council :

The undersigned hereby applies for authorization to dispense intoxicating liquor on City owned property during a City sponsored event in the City of Windom in accordance with the information given below, City of Windom Code Chapter 5 and Minnesota Statute 340A.404:

Location of Event Windom Legion Fields

Date of Event June 8-9, 2024

Hours 9-7

Type of Event Softball Tournament

Windom Area Slowpitch Devin Homer
Name of Individual/Organization

Devin Homer
Licensee Officers Signature

948 6th St.
Street Address

Windom MN
City State

Federal ID # (Required) ____________

607-407-1260
Telephone Number

State ID # (Required) ____________

Application ☐ Approved ☐ Disapproved

this ________ day of ________________, 20______.

City Administrator

**License Fee - None $0.00**

- ☒ Copy of On-sale license attached
- ☒ Proof of insurance attached
- ☐ City named as additional insured Pending
- ☒ Licensee has signed the Hold Harmless Agreement

**Hold Harmless and Indemnification Agreement**

IN CONSIDERATION OF authorization by the Windom City Council to dispense intoxicating liquor on City-owned property or during a City sponsored event, the undersigned licensee hereby agrees to hold harmless the City of Windom, its employees and its agents, from any and all claims for any damages whatsoever arising out of the licensee providing intoxicating liquor under said authorization on the 8 & 9 day of June, 2024. Further, the undersigned licensee agrees to indemnify the City of Windom for any such claims for damages whatsoever arising out of licensee's dispensing of said intoxicating liquor, including the reimbursement of the City of Windom's costs and disbursements, including reasonable attorneys' fees in defending any such action for claims and damages.

Devin Homer
Licensee Officers Signature

5-16-2024
Date

# City of Windom

**Subject:** Permit Application for use of Amplification Equipment in Public

**[illegible]**

06/06/2024

**[illegible]**

Courthouse Square

**[illegible]**

04:30 pm

**[illegible]**

08:30 pm

**[illegible]**

Pedal Pull & Entertainment

**Applicant Information**

**Applicant Name**

Darci Jones

**[illegible]**

303 9th Street, Windom, MN 56101
Windom, MN, Minnesota 56101
United States
Map It

**[illegible]**

(507) 831-2752

**[illegible]**

41-0759873

**[illegible]**

9332885

**[illegible]**

director@windomchamber.com

**Would you like a copy of this form?**

- Yes

License Fee - None $0.00

**Recommends**

☑ Approval ☐ Denial

Street/Park Superintendent

**Recommends**

☑ Approval ☐ Denial

Police Chief



Application ☐ APPROVED ☐ DISAPPROVED this ____ day of ______________, 20_____.

City Council

# City of Windom

**Subject:** Permit Application for use of Amplification Equipment in Public

**[illegible]**

06/07/2024

**[illegible]**

Courthouse Square

**[illegible]**

10:00 am

**[illegible]**

08:30 pm

**[illegible]**

Mini Golf/Escape Room, & Entertainment

**Applicant Information**

**Applicant Name**

Darci Jones

**[illegible]**

303 9th Street, Windom, MN 56101
Windom, MN, Minnesota 56101
United States
Map It

**[illegible]**

(507) 831-2752

**Federal ID # - FEIN # or SSN #**

41-0759873

**[illegible]**

9332885

**[illegible]**

director@windomchamber.com

**Would you like a copy of this form?**

- Yes

License Fee - None $0.00

**Recommends**

☒ Approval ☐ Denial

Street/Park Superintendent

**Recommends**

☒ Approval ☐ Denial

Scott [illegible]

Police Chief



Application ☐ APPROVED ☐ DISAPPROVED this ____ day of ______________, 20____.

City Council

# City of Windom

**Subject:** Permit Application for use of Amplification Equipment in Public

**Date of Event**

06/07/2024

**Location of Event**

Tegels Park

**Start Time**

05:00 pm

**End Time**

12:00 am

**Type of Event**

Lions Club Cookout/Band/Fireworks

## Applicant Information

**Applicant Name**

Darci Jones

**Address**

303 9th Street, Windom, MN 56101
Windom, MN, Minnesota 56101
United States
Map It

**Phone**

(507) 831-2752

**Federal ID # - FEIN # or SSN #**

41-0759873

**MN ID #**

9332885

**Email**

director@windomchamber.com

**Would you like a copy of this form?**

- Yes

License Fee -- None $0.00

**Recommends**

☑ Approval ☐ Denial

______________________
Street/Park Superintendent

**Recommends**

☑ Approval ☐ Denial

______________________
Police Chief



Application ☐ APPROVED ☐ DISAPPROVED this____day of________________, 20_____.

______________________
City Council

# City of Windom

**Subject:** Permit Application for use of Amplification Equipment in Public

**Date of Event**

06/08/2024

**Location of Event**

Courthouse Square

**Start Time**

09:00 am

**End Time**

10:30 pm

**Type of Event**

Riverfest Town Celebration

## Applicant Information

**Applicant Name**

Darci Jones

**Address**

303 9th Street, Windom, MN 56101
Windom, MN, Minnesota 56101
United States
Map It

**Phone**

(507) 831-2752

**Federal ID # - FEIN # or SSN #**

41-0759873

**MN ID #**

9332885

**Email**

director@windomchamber.com

**Would you like a copy of this form?**

- Yes

License Fee - None $0.00

**Recommends**

☐ Approval ☐ Denial

Street/Park Superintendent

**Recommends**

☑ Approval ☐ Denial

Scott Ort

Police Chief



Application ☐ APPROVED ☐ DISAPPROVED this____day of________________, 20_____.

City Council

**Subject:** Permit Application for use of Amplification Equipment in Public

**Date of Event**

06/08/2024

**Location of Event**

Tegels Park

**Start Time**

09:50 pm

**End Time**

10:30 pm

**Type of Event**

Fireworks and Music- Riverfest Celebration

**Applicant Information**

**Applicant Name**

Darci Jones

**Address**

303 9th Street
Windom, MN, Minnesota 56101
United States
Map It

**Phone**

(507) 831-2752

**Federal ID # - FEIN # or SSN #**

41-0759873

**MN ID #**

9332885

**Email**

director@windomchamber.com

**Would you like a copy of this form?**

- Yes

License Fee - None $0.00

**Recommends**

☑ Approval ☐ Denial

Street/Park Superintendent

**Recommends**

☑ Approval ☐ Denial

Scott Rost

Police Chief



Application ☐ APPROVED ☐ DISAPPROVED this____day of________________, 20_____.

City Council

# City of Windom

**Subject:** Permit Application for use of Amplification Equipment in Public

**Date of Event**

06/09/2024

**Location of Event**

Island Park

**Start Time**

10:00 am

**End Time**

07:00 pm

**Type of Event**

Riverfest, Family Fun Day

## Applicant Information

**Applicant Name**

Darci Jones

**Address**

303 9th Street, Windom, MN 56101
Windom, MN, Minnesota 56101
United States
Map It

**Phone**

(507) 831-2752

**Federal ID # - FEIN # or SSN #**

41-0759873

**MN ID #**

9332885

**Email**

director@windomchamber.com

**Would you like a copy of this form?**

- Yes

License Fee - None $0.00

**Recommends**

☑ Approval ☐ Denial

Street/Park Superintendent

**Recommends**

☑ Approval ☐ Denial

Police Chief



Application ☐ APPROVED ☐ DISAPPROVED this____day of_______________, 20_____.

City Council

# Expense Approval Report
By Fund

Windom, MN

CITY OF WINDOM

Payment Dates 5/4/2024 - 5/17/2024

| Vendor Name | Payable Number | Post Date | Description (Item) | Account Number | Amount |
|---|---|---|---|---|---|
| **Fund: 100 - GENERAL** | | | | | |
| ADVANTAGE COLLECTION PR | 8543399 | 05/06/2024 | UNCOLLECTIBLE | 100-34202 | 80.00 |
| | | | | | **80.00** |
| **Activity: 41110 - Mayor & Council** | | | | | |
| US BANK | US Bank April 2024 | 05/08/2024 | Zoom Meeting | 100-41110-308 | 17.09 |
| ELECTRIC FUND | city utilities May 24 | 05/09/2024 | MONTHLY UTILITY | 100-41110-326 | 27.12 |
| | | | **Activity 41110 - Mayor & Council Total:** | | **44.21** |
| **Activity: 41310 - Administration** | | | | | |
| A & B BUSINESS | CM44237 | 04/16/2024 | MAINTENANCE | 100-41310-217 | -112.15 |
| INDOFF, INC | 3722637 | 04/30/2024 | CITY OFFICE/SUPPLIES | 100-41310-200 | 13.29 |
| INDOFF, INC | 3723781 | 05/03/2024 | CITY OFFICE/SUPPLIES | 100-41310-200 | 13.99 |
| WEX Health Inc | 0001948952-IN | 05/13/2024 | PARTICIPANT FEE | 100-41310-217 | 148.00 |
| INDOFF, INC | 3724608 | 05/06/2024 | CITY HALL/SUPPLIES | 100-41310-200 | 23.30 |
| ABDO LLP | 489436 | 05/14/2024 | FINANCIAL SUPPORT/AUDITIN | 100-41310-301 | 133.40 |
| A & B BUSINESS | IN1154220 | 05/08/2024 | MAINTENANCE CONTRACT | 100-41310-217 | 121.21 |
| STEVE NASBY | 05-01-24 - 05-03-24 | 05/08/2024 | MN CITY MANAGEMENT ASS | 100-41310-331 | 280.06 |
| STEVE NASBY | 05-01-24 - 05-03-24 | 05/08/2024 | MN CITY MANAGEMENT ASS | 100-41310-334 | 399.46 |
| WINDOM PRINTING LLC | 24106 | 05/13/2024 | CITY | 100-41310-200 | 3.00 |
| NCPERS MINNESOTA | 844600062024 | 05/14/2024 | INSURANCE | 100-41310-133 | 88.00 |
| INDOFF, INC | 3725354 | 05/08/2024 | CITY OFFICE/SUPPLIES | 100-41310-200 | 29.97 |
| US BANK | US Bank April 2024 | 05/08/2024 | Radison Hotel | 100-41310-334 | 176.08 |
| ELECTRIC FUND | city utilities May 24 | 05/09/2024 | MONTHLY UTILITY | 100-41310-321 | 67.81 |
| ELECTRIC FUND | city utilities May 24 | 05/09/2024 | MONTHLY UTILITY | 100-41310-326 | 292.50 |
| MCMA | 05-01-24 - 12-31-24 | 05/14/2024 | MEMEBERSHIP RENEWAL | 100-41310-308 | 163.16 |
| | | | **Activity 41310 - Administration Total:** | | **1,841.08** |
| **Activity: 41910 - Building & Zoning** | | | | | |
| VERIZON WIRELESS | 9962447426 | 05/03/2024 | TELEPHONE | 100-41910-321 | 104.95 |
| INDOFF, INC | 3723780 | 04/30/2024 | EDA/SUPPLIES | 100-41910-200 | 34.99 |
| INDOFF, INC | 3724609 | 05/06/2024 | B&Z/SUPPLIES | 100-41910-200 | 34.05 |
| WINDOM PRINTING LLC | 24106 | 05/13/2024 | B&Z | 100-41910-200 | 76.95 |
| NCPERS MINNESOTA | 844600062024 | 05/14/2024 | INSURANCE | 100-41910-133 | 24.00 |
| US BANK | US Bank April 2024 | 05/08/2024 | MN Dept of Labor License Fee | 100-41910-443 | 2,900.64 |
| ELECTRIC FUND | city utilities May 24 | 05/09/2024 | MONTHLY UTILITY | 100-41910-321 | 56.46 |
| | | | **Activity 41910 - Building & Zoning Total:** | | **3,232.04** |
| **Activity: 41940 - City Hall** | | | | | |
| KULSETH LAWN LANDSCAPE | 4633 | 05/08/2024 | CITY/SNOW REMOVAL | 100-41940-406 | 457.50 |
| SCHWICKERT'S TECTA AMERIC | S510124602 | 04/30/2024 | CITY HALL/EDA ROOF LEAK | 100-41940-406 | 689.22 |
| COTTONWOOD CO AUD/TREA | 05-15-24 | 05/08/2024 | PROPERTY TAX | 100-41940-460 | 16.00 |
| COTTONWOOD CO AUD/TREA | 05-15-24 | 05/08/2024 | PROPERTY TAX | 100-41940-460 | 916.00 |
| MN ENERGY RESOURCES | 4998103972 | 05/06/2024 | GAS | 100-41940-383 | 583.70 |
| ELECTRIC FUND | city utilities May 24 | 05/09/2024 | MONTHLY UTILITY | 100-41940-381 | 465.86 |
| ELECTRIC FUND | city utilities May 24 | 05/09/2024 | MONTHLY UTILITY | 100-41940-382 | 63.74 |
| ELECTRIC FUND | city utilities May 24 | 05/09/2024 | MONTHLY UTILITY | 100-41940-385 | 143.50 |
| SCHWALBACH HARDWARE | Schwalbach April 24 | 05/09/2024 | City Hall maint utilities | 100-41940-409 | 1,925.00 |
| SCHWALBACH HARDWARE | Schwalbach April 24 | 05/09/2024 | City Hall maint utilities-water | 100-41940-409 | 913.06 |
| SCHWALBACH HARDWARE | Schwalbach April 24 | 05/09/2024 | Sewer service | 100-41940-409 | 450.00 |
| | | | **Activity 41940 - City Hall Total:** | | **6,623.58** |
| **Activity: 42120 - Crime Control** | | | | | |
| INDOFF, INC | 3722634 | 05/06/2024 | POLICE/SUPPLIES | 100-42120-200 | 64.90 |
| AMAZON CAPITAL SERVICES, I | 1J46-Y64H-RYNL | 05/06/2024 | POLICE/MAINTENANCE - OFFI | 100-42120-404 | 490.59 |
| AT & T MOBILITY | 287293102788X05032024 | 05/08/2024 | POLICE/TELEPHONE | 100-42120-321 | 652.28 |
| TACTICAL SOLUTIONS | 10104 | 05/14/2024 | POLICE/MAINTENANCE - OFFI | 100-42120-404 | 241.00 |
| INDOFF, INC | 3724662 | 05/08/2024 | POLICE/SUPPLIES | 100-42120-200 | 55.99 |

| Vendor Name | Payable Number | Post Date | Description (Item) | Account Number | Amount |
|---|---|---|---|---|---|
| WEX BANK | 96906896 | 05/10/2024 | MARCH 24/MOTOR FUELS | 100-42120-212 | -21.75 |
| WEX BANK | 96906896 | 05/10/2024 | MARCH 24/MOTOR FUELS | 100-42120-212 | 1,119.26 |
| CRYSTAL CLEAN CAR WASH LL | 1101 | 05/14/2024 | POLICE/MAINTENANCE - VEHI | 100-42120-405 | 39.00 |
| NCPERS MINNESOTA | 844600062024 | 05/14/2024 | INSURANCE | 100-42120-133 | 128.00 |
| SCHRAMEL LAW OFFICE | APRIL 2024 | 05/14/2024 | CIVIL/LEGAL FEES | 100-42120-304 | 1,350.00 |
| ENTERPRISE FM TRUST | FBN5035244 | 05/14/2024 | POLICE/VEHICLE LEASE | 100-42120-419 | 791.78 |
| PAUL MARSH | 31137 | 05/08/2024 | POLICE/MAINTENANCE - VEHI | 100-42120-405 | 124.09 |
| KWIK TRIP INC & SUBSIDIARIE | APRIL 2024 | 05/08/2024 | FUEL | 100-42120-212 | 633.63 |
| US BANK | US Bank April 2024 | 05/08/2024 | WPSG Officer Store | 100-42120-218 | 370.00 |
| US BANK | US Bank April 2024 | 05/08/2024 | Post board licensing | 100-42120-433 | 90.00 |
| ELECTRIC FUND | city utilities May 24 | 05/09/2024 | MONTHLY UTILITY | 100-42120-321 | 33.68 |
| SCHWALBACH HARDWARE | Schwalbach April 24 | 05/09/2024 | Garage area | 100-42120-404 | 1,925.00 |
| SCHWALBACH HARDWARE | Schwalbach April 24 | 05/09/2024 | Police other maint | 100-42120-480 | 6.99 |
| | | | Activity 42120 - Crime Control Total: | | 8,094.44 |
| **Activity: 42220 - Fire Fighting** | | | | | |
| WINDOM FARM SERVICE | 31753 | 05/06/2024 | FIRE/UNIT 24/MAINTENANCE | 100-42220-405 | 592.86 |
| A & B BUSINESS | CM44237 | 04/16/2024 | MAINTENANCE | 100-42220-217 | -65.40 |
| WINDOM AUTO VALU | APR-24 | 05/14/2024 | MAINTENANCE | 100-42220-404 | 13.98 |
| WEX BANK | 96906896 | 05/10/2024 | MARCH 24/MOTOR FUELS | 100-42220-212 | 440.49 |
| CARQUEST - SMITH AUTO SUP | APR-24 | 05/14/2024 | MAINTENANCE | 100-42220-405 | 5.97 |
| A & B BUSINESS | IN1154220 | 05/08/2024 | MAINTENANCE CONTRACT | 100-42220-217 | 70.70 |
| MN ENERGY RESOURCES | 4998103972 | 05/06/2024 | GAS | 100-42220-383 | 437.92 |
| US BANK | US Bank April 2024 | 05/08/2024 | Amazon | 100-42220-215 | 19.99 |
| US BANK | US Bank April 2024 | 05/08/2024 | Amazon- wrench | 100-42220-215 | 29.90 |
| US BANK | US Bank April 2024 | 05/08/2024 | Amazon- wrench | 100-42220-215 | 22.08 |
| US BANK | US Bank April 2024 | 05/08/2024 | Amazon | 100-42220-217 | 22.95 |
| US BANK | US Bank April 2024 | 05/08/2024 | My-Lor | 100-42220-217 | 643.55 |
| US BANK | US Bank April 2024 | 05/08/2024 | Amazon | 100-42220-323 | 280.56 |
| US BANK | US Bank April 2024 | 05/08/2024 | Heiman Fire Equip- Hydrant/S | 100-42220-404 | 172.01 |
| ELECTRIC FUND | city utilities May 24 | 05/09/2024 | MONTHLY UTILITY | 100-42220-321 | 42.58 |
| ELECTRIC FUND | city utilities May 24 | 05/09/2024 | MONTHLY UTILITY | 100-42220-381 | 293.11 |
| ELECTRIC FUND | city utilities May 24 | 05/09/2024 | MONTHLY UTILITY | 100-42220-382 | 15.93 |
| ELECTRIC FUND | city utilities May 24 | 05/09/2024 | MONTHLY UTILITY | 100-42220-385 | 38.44 |
| SCHWALBACH HARDWARE | Schwalbach April 24 | 05/09/2024 | Fire Maint Office | 100-42220-404 | 3.99 |
| SCHWALBACH HARDWARE | Schwalbach April 24 | 05/09/2024 | Fire Maint Office | 100-42220-404 | 14.99 |
| RUNNINGS SUPPLY, INC | Runnings April 2024 | 05/13/2024 | Fire | 100-42220-215 | 6.18 |
| RUNNINGS SUPPLY, INC | Runnings April 2024 | 05/13/2024 | Fire | 100-42220-215 | 349.97 |
| | | | Activity 42220 - Fire Fighting Total: | | 3,452.75 |
| **Activity: 42500 - Civil Defense** | | | | | |
| ELECTRIC FUND | city utilities May 24 | 05/09/2024 | MONTHLY UTILITY | 100-42500-381 | 34.01 |
| | | | Activity 42500 - Civil Defense Total: | | 34.01 |
| **Activity: 43100 - Streets** | | | | | |
| A & B BUSINESS | CM44237 | 04/16/2024 | MAINTENANCE | 100-43100-217 | -65.40 |
| RD OFFUTT COMPANY | W2165404 | 05/06/2024 | STREET/MAINTENANCE - OFFI | 100-43100-404 | 1,285.97 |
| VERIZON WIRELESS | 9962447426 | 05/03/2024 | TELEPHONE | 100-43100-321 | 42.05 |
| SANFORD HEALTH OCCUPATIO | 773915 | 05/08/2024 | TESTING | 100-43100-480 | 30.00 |
| WEX BANK | 96906896 | 05/10/2024 | MARCH 24/MOTOR FUELS | 100-43100-212 | 1,006.82 |
| WEX BANK | 96906896 | 05/10/2024 | MARCH 24/MOTOR FUELS | 100-43100-212 | -19.56 |
| A & B BUSINESS | IN1154220 | 05/08/2024 | MAINTENANCE CONTRACT | 100-43100-217 | 70.70 |
| NCPERS MINNESOTA | 844600062024 | 05/14/2024 | INSURANCE | 100-43100-133 | 80.00 |
| MN ENERGY RESOURCES | 4998103972 | 05/06/2024 | GAS | 100-43100-383 | 537.15 |
| US BANK | US Bank April 2024 | 05/08/2024 | DOT Training - Hotel | 100-43100-334 | 174.63 |
| ELECTRIC FUND | city utilities May 24 | 05/09/2024 | MONTHLY UTILITY | 100-43100-217 | 70.00 |
| ELECTRIC FUND | city utilities May 24 | 05/09/2024 | MONTHLY UTILITY | 100-43100-321 | 20.55 |
| ELECTRIC FUND | city utilities May 24 | 05/09/2024 | MONTHLY UTILITY | 100-43100-381 | 253.78 |
| ELECTRIC FUND | city utilities May 24 | 05/09/2024 | MONTHLY UTILITY | 100-43100-381 | 1,549.67 |
| ELECTRIC FUND | city utilities May 24 | 05/09/2024 | MONTHLY UTILITY | 100-43100-382 | 19.98 |
| ELECTRIC FUND | city utilities May 24 | 05/09/2024 | MONTHLY UTILITY | 100-43100-385 | 43.66 |
| SCHWALBACH HARDWARE | Schwalbach April 24 | 05/09/2024 | Street services | 100-43100-401 | 244.52 |

| Vendor Name | Payable Number | Post Date | Description (Item) | Account Number | Amount |
|---|---|---|---|---|---|
| RUNNINGS SUPPLY, INC | Runnings April 2024 | 05/13/2024 | Street | 100-43100-218 | 65.88 |
| RUNNINGS SUPPLY, INC | Runnings April 2024 | 05/13/2024 | Street | 100-43100-402 | 89.80 |
| | | | | **Activity 43100 - Streets Total:** | **5,500.20** |
| **Activity: 45120 - Recreation** | | | | | |
| A & B BUSINESS | CM44237 | 04/16/2024 | MAINTENANCE | 100-45120-217 | -14.02 |
| BSN SPORTS, LLC | 925458308 | 05/06/2024 | ARENA/OPERATING SUPPLIES | 100-45120-217 | 1,643.64 |
| A & B BUSINESS | IN1154220 | 05/08/2024 | MAINTENANCE CONTRACT | 100-45120-217 | 15.15 |
| SCHWALBACH HARDWARE | Schwalbach April 24 | 05/09/2024 | Rec operating supplies | 100-45120-217 | 51.80 |
| | | | | **Activity 45120 - Recreation Total:** | **1,696.57** |
| **Activity: 45202 - Park Areas** | | | | | |
| BSN SPORTS, LLC | 925549920 | 05/14/2024 | STREET/PICKELBALL NET | 100-45202-406 | 399.98 |
| NEGEN CONSTRUCTION LLC | 4-27-24 | 05/06/2024 | STREET/TEGELS-COTTONWOO | 100-45202-406 | 14,995.29 |
| BRENT HANSON | 10446 | 05/03/2024 | STREET/ISLAND BATHROOMS | 100-45202-402 | 260.33 |
| NCPERS MINNESOTA | 844600062024 | 05/14/2024 | INSURANCE | 100-45202-133 | 16.00 |
| BROWN-NICOLLET COMMUNI | 2024 LICENSE | 05/06/2024 | STREET/POLICY # WC-100-452 | 100-45202-444 | 150.00 |
| ELECTRIC FUND | city utilities May 24 | 05/09/2024 | MONTHLY UTILITY | 100-45202-326 | 266.67 |
| ELECTRIC FUND | city utilities May 24 | 05/09/2024 | MONTHLY UTILITY | 100-45202-381 | 564.23 |
| ELECTRIC FUND | city utilities May 24 | 05/09/2024 | MONTHLY UTILITY | 100-45202-382 | 124.62 |
| ELECTRIC FUND | city utilities May 24 | 05/09/2024 | MONTHLY UTILITY | 100-45202-385 | 137.05 |
| SCHWALBACH HARDWARE | Schwalbach April 24 | 05/09/2024 | park maint structure | 100-45202-402 | 41.98 |
| SCHWALBACH HARDWARE | Schwalbach April 24 | 05/09/2024 | Park main structure | 100-45202-402 | 65.97 |
| SCHWALBACH HARDWARE | Schwalbach April 24 | 05/09/2024 | park maint structure | 100-45202-402 | 46.57 |
| SCHWALBACH HARDWARE | Schwalbach April 24 | 05/09/2024 | Park main structure | 100-45202-402 | 9.59 |
| SCHWALBACH HARDWARE | Schwalbach April 24 | 05/09/2024 | park maint structure | 100-45202-402 | 11.49 |
| SCHWALBACH HARDWARE | Schwalbach April 24 | 05/09/2024 | park maint structure | 100-45202-402 | -27.99 |
| SCHWALBACH HARDWARE | Schwalbach April 24 | 05/09/2024 | park maint structure | 100-45202-402 | 3.69 |
| SCHWALBACH HARDWARE | Schwalbach April 24 | 05/09/2024 | park maint structure | 100-45202-402 | 28.99 |
| SCHWALBACH HARDWARE | Schwalbach April 24 | 05/09/2024 | park maint structure | 100-45202-402 | -9.99 |
| SCHWALBACH HARDWARE | Schwalbach April 24 | 05/09/2024 | Park main structure | 100-45202-402 | 34.98 |
| SCHWALBACH HARDWARE | Schwalbach April 24 | 05/09/2024 | Park main structure | 100-45202-402 | 57.95 |
| COUNTRY PRIDE SERVICE | 1803361 | 05/15/2024 | STREET/MOTOR FUELS | 100-45202-212 | 914.19 |
| RUNNINGS SUPPLY, INC | Runnings April 2024 | 05/13/2024 | Parks | 100-45202-241 | 13.99 |
| RUNNINGS SUPPLY, INC | Runnings April 2024 | 05/13/2024 | Parks | 100-45202-402 | 19.98 |
| RUNNINGS SUPPLY, INC | Runnings April 2024 | 05/13/2024 | Parks | 100-45202-402 | 15.69 |
| RUNNINGS SUPPLY, INC | Runnings April 2024 | 05/13/2024 | Parks | 100-45202-402 | 9.99 |
| RUNNINGS SUPPLY, INC | Runnings April 2024 | 05/13/2024 | Parks | 100-45202-406 | 9.99 |
| | | | | **Activity 45202 - Park Areas Total:** | **18,161.23** |
| | | | | **Fund 100 - GENERAL Total:** | **48,760.11** |
| **Fund: 211 - LIBRARY** | | | | | |
| **Activity: 45501 - Library** | | | | | |
| MICROMARKETING, LLC | 948158 | 05/14/2024 | LIBRARY/BOOKS/PAMPHLETS | 211-45501-435 | 109.72 |
| MICROMARKETING, LLC | 948561 | 05/14/2024 | LIBRARY/BOOKS/PAMPHLETS | 211-45501-435 | 47.58 |
| MICROMARKETING, LLC | 948835 | 05/14/2024 | LIBRARY/BOOKS/PAMPHLETS | 211-45501-435 | 52.99 |
| MICROMARKETING, LLC | 948857 | 05/14/2024 | LIBRARY/BOOKS/PAMPHLETS | 211-45501-435 | 26.35 |
| MICROMARKETING, LLC | 949627 | 05/14/2024 | LIBRARY/BOOKS/PAMPHLETS | 211-45501-435 | 28.90 |
| A & B BUSINESS | CM44237 | 04/16/2024 | MAINTENANCE | 211-45501-217 | -65.40 |
| KULSETH LAWN LANDSCAPE | 4633 | 05/08/2024 | LIBRARY/SNOW REMOVAL | 211-45501-406 | 152.50 |
| A & B BUSINESS | IN1154220 | 05/08/2024 | MAINTENANCE CONTRACT | 211-45501-217 | 70.70 |
| INGRAM INDUSTRIES | 05-01-2024 | 05/14/2024 | LIBRARY/BOOKS/PAMPHLETS | 211-45501-435 | 1,163.44 |
| NCPERS MINNESOTA | 844600062024 | 05/14/2024 | INSURANCE | 211-45501-133 | 16.00 |
| WINDOM AREA SCHOOLS | 3011 | 05/08/2024 | LIBRARY/PRINTING | 211-45501-350 | 40.00 |
| MN ENERGY RESOURCES | 4998103972 | 05/06/2024 | GAS | 211-45501-383 | 314.22 |
| US BANK | US Bank April 2024 | 05/08/2024 | Amazon - Supplies | 211-45501-211 | 12.84 |
| US BANK | US Bank April 2024 | 05/08/2024 | Amazon | 211-45501-217 | 31.98 |
| US BANK | US Bank April 2024 | 05/08/2024 | Wave jk | 211-45501-402 | 40.00 |
| US BANK | US Bank April 2024 | 05/08/2024 | HGTV | 211-45501-433 | 49.97 |
| US BANK | US Bank April 2024 | 05/08/2024 | Sports afield | 211-45501-433 | 24.97 |
| US BANK | US Bank April 2024 | 05/08/2024 | Sound and vision | 211-45501-433 | 35.00 |
| US BANK | US Bank April 2024 | 05/08/2024 | Amazon | 211-45501-435 | 36.22 |

| Vendor Name | Payable Number | Post Date | Description (Item) | Account Number | Amount |
|---|---|---|---|---|---|
| US BANK | US Bank April 2024 | 05/08/2024 | Amazon | 211-45501-435 | 85.98 |
| ELECTRIC FUND | city utilities May 24 | 05/09/2024 | MONTHLY UTILITY | 211-45501-321 | 164.12 |
| ELECTRIC FUND | city utilities May 24 | 05/09/2024 | MONTHLY UTILITY | 211-45501-326 | 70.00 |
| ELECTRIC FUND | city utilities May 24 | 05/09/2024 | MONTHLY UTILITY | 211-45501-381 | 152.01 |
| ELECTRIC FUND | city utilities May 24 | 05/09/2024 | MONTHLY UTILITY | 211-45501-382 | 20.44 |
| ELECTRIC FUND | city utilities May 24 | 05/09/2024 | MONTHLY UTILITY | 211-45501-385 | 45.18 |
| | | | | **Activity 45501 - Library Total:** | **2,725.71** |
| | | | | **Fund 211 - LIBRARY Total:** | **2,725.71** |
| **Fund: 225 - AIRPORT** | | | | | |
| **Activity: 45127 - Airport** | | | | | |
| RED ROCK RURAL WATER | 5-1-2024 | 05/03/2024 | AIRPORT/SERVICE | 225-45127-200 | 2.00 |
| RED ROCK RURAL WATER | 5-1-2024 | 05/03/2024 | AIRPORT/SERVICE | 225-45127-200 | 29.50 |
| SOUTH CENTRAL ELECTRIC | 03-01-24 - 03-31-24 | 05/08/2024 | ELECTRIC | 225-45127-381 | 479.31 |
| SOUTH CENTRAL ELECTRIC | 03-01-24 - 03-31-24 | 05/08/2024 | ELECTRIC | 225-45127-381 | 336.45 |
| SCHWALBACH HARDWARE | Schwalbach April 24 | 05/09/2024 | Airport operating supplies | 225-45127-217 | 15.99 |
| SCHWALBACH HARDWARE | Schwalbach April 24 | 05/09/2024 | Airport operating supplies | 225-45127-217 | 13.98 |
| SCHWALBACH HARDWARE | Schwalbach April 24 | 05/09/2024 | Airport operating supplies | 225-45127-217 | 2.59 |
| SCHWALBACH HARDWARE | Schwalbach April 24 | 05/09/2024 | Airport maint office | 225-45127-404 | 54.99 |
| SCHWALBACH HARDWARE | Schwalbach April 24 | 05/09/2024 | Airport maint office | 225-45127-404 | -30.00 |
| | | | | **Activity 45127 - Airport Total:** | **904.81** |
| | | | | **Fund 225 - AIRPORT Total:** | **904.81** |
| **Fund: 230 - POOL** | | | | | |
| **Activity: 45124 - Pool** | | | | | |
| A & B BUSINESS | CM44237 | 04/16/2024 | MAINTENANCE | 230-45124-217 | -14.02 |
| HAWKINS, INC | 6732061 | 05/14/2024 | POOL/CHEMICALS | 230-45124-216 | 40.00 |
| A & B BUSINESS | IN1154220 | 05/08/2024 | MAINTENANCE CONTRACT | 230-45124-217 | 15.15 |
| BROWN-NICOLLET COMMUNI | 2024 LICENSE POOL | 05/06/2024 | TIM HOGAN/#20002745/12/3 | 230-45124-480 | 431.00 |
| MN ENERGY RESOURCES | 4998103972 | 05/06/2024 | GAS | 230-45124-383 | 48.09 |
| US BANK | US Bank April 2024 | 05/08/2024 | Pool CPO License | 230-45124-308 | 350.00 |
| ELECTRIC FUND | city utilities May 24 | 05/09/2024 | MONTHLY UTILITY | 230-45124-217 | 133.33 |
| ELECTRIC FUND | city utilities May 24 | 05/09/2024 | MONTHLY UTILITY | 230-45124-381 | 36.43 |
| | | | | **Activity 45124 - Pool Total:** | **1,039.98** |
| | | | | **Fund 230 - POOL Total:** | **1,039.98** |
| **Fund: 235 - AMBULANCE** | | | | | |
| **Activity: 42153 - Ambulance** | | | | | |
| WINDOM AREA HEALTH | 734-0024-02-2024-01 | 05/08/2024 | AMBO/MEDICAL MERCHANDI | 235-42153-261 | 71.30 |
| O'REILLY AUTOMOTIVE, INC | 4425398644 | 05/08/2024 | AMBO/DEF FLUIDS | 235-42153-212 | 67.96 |
| A & B BUSINESS | CM44237 | 04/16/2024 | MAINTENANCE | 235-42153-217 | -65.40 |
| AMAZON CAPITAL SERVICES, I | 1DR7-Y4G9-1RPW | 04/23/2024 | AMBO/OPERATING SUPPLIES | 235-42153-217 | 91.70 |
| AT & T MOBILITY | 287304392280X05032024 | 05/08/2024 | AMBO/TELEPHONE | 235-42153-321 | 317.65 |
| PAUL MARSH | 31027 | 04/30/2024 | AMBO/MAINTENANCE - VEHI | 235-42153-405 | 3,648.52 |
| CYNDI HANSEN | 4-29-24 | 05/14/2024 | AMBO/MEALS | 235-42153-334 | 15.13 |
| ESPENSON GROUP LLC | 1586 | 05/08/2024 | AMBO/OPERATING SUPPLIES | 235-42153-217 | 260.00 |
| TIM HACKER | 4-30-24 | 05/14/2024 | AMBO/MEALS | 235-42153-334 | 34.18 |
| ROB VISKER | 4-30-24 - 5-2-24 | 05/14/2024 | AMBO/MEALS | 235-42153-334 | 106.45 |
| ABDO LLP | 489436 | 05/14/2024 | FINANCIAL SUPPORT/AUDITIN | 235-42153-301 | 11.60 |
| WEX BANK | 96906896 | 05/10/2024 | MARCH 24/MOTOR FUELS | 235-42153-212 | 2,847.60 |
| WEX BANK | 96906896 | 05/10/2024 | MARCH 24/MOTOR FUELS | 235-42153-212 | -55.33 |
| A & B BUSINESS | IN1154220 | 05/08/2024 | MAINTENANCE CONTRACT | 235-42153-217 | 70.70 |
| NCPERS MINNESOTA | 844600062024 | 05/14/2024 | INSURANCE | 235-42153-133 | 16.00 |
| KIM POWERS | 5-6-24 - 5-8-24 | 05/14/2024 | AMBO/MEALS | 235-42153-334 | 64.50 |
| MN ENERGY RESOURCES | 4998103972 | 05/06/2024 | GAS | 235-42153-383 | 291.94 |
| US BANK | US Bank April 2024 | 05/08/2024 | MN Ambulance Assoc. | 235-42153-308 | 150.00 |
| US BANK | US Bank April 2024 | 05/08/2024 | Kahoot | 235-42153-480 | 29.00 |
| ELECTRIC FUND | city utilities May 24 | 05/09/2024 | MONTHLY UTILITY | 235-42153-321 | 28.38 |
| ELECTRIC FUND | city utilities May 24 | 05/09/2024 | MONTHLY UTILITY | 235-42153-381 | 195.41 |
| ELECTRIC FUND | city utilities May 24 | 05/09/2024 | MONTHLY UTILITY | 235-42153-382 | 10.62 |
| ELECTRIC FUND | city utilities May 24 | 05/09/2024 | MONTHLY UTILITY | 235-42153-385 | 25.63 |

| Vendor Name | Payable Number | Post Date | Description (Item) | Account Number | Amount |
|---|---|---|---|---|---|
| MEGAN BRAMSTEDT | 5-10-24 | 05/14/2024 | AMBO/MEALS | 235-42153-334 | 13.82 |
| PAUL MARSH | 31187 | 05/14/2024 | AMBO/UNIT 29/MAINTENAN | 235-42153-405 | 195.81 |
| | | | | **Activity 42153 - Ambulance Total:** | **8,443.17** |
| | | | | **Fund 235 - AMBULANCE Total:** | **8,443.17** |
| **Fund: 250 - EDA GENERAL** | | | | | |
| **Activity: 46520 - EDA** | | | | | |
| VERIZON WIRELESS | 9962447426 | 05/03/2024 | TELEPHONE | 250-46520-321 | 41.22 |
| THE GLOBE | 17792276 06-05-2024 | 05/08/2024 | EDA/RENEWAL SUBSCRITION | 250-46520-433 | 151.09 |
| NCPERS MINNESOTA | 844600062024 | 05/14/2024 | INSURANCE | 250-46520-133 | 24.00 |
| SCHRAMEL LAW OFFICE | APRIL 2024 | 05/14/2024 | EDA/LEGAL FEES | 250-46520-304 | 420.00 |
| COTTONWOOD CO AUD/TREA | 05-15-24 | 05/08/2024 | PROPERTY TAX | 250-46520-462 | 176.00 |
| COTTONWOOD CO AUD/TREA | 05-15-24 | 05/08/2024 | PROPERTY TAX | 250-46520-462 | 117.00 |
| COTTONWOOD CO AUD/TREA | 05-15-24 | 05/08/2024 | PROPERTY TAX | 250-46520-462 | 123.00 |
| US BANK | US Bank April 2024 | 05/08/2024 | Adobe | 250-46520-200 | 21.36 |
| ELECTRIC FUND | city utilities May 24 | 05/09/2024 | MONTHLY UTILITY | 250-46520-321 | 56.46 |
| ELECTRIC FUND | city utilities May 24 | 05/09/2024 | MONTHLY UTILITY | 250-46520-381 | 51.88 |
| | | | | **Activity 46520 - EDA Total:** | **1,182.01** |
| | | | | **Fund 250 - EDA GENERAL Total:** | **1,182.01** |
| **Fund: 254 - NORTH IND PARK** | | | | | |
| **Activity: 46520 - EDA** | | | | | |
| SOUTH CENTRAL ELECTRIC | 03-01-24 - 03-31-24 | 05/08/2024 | ELECTRIC | 254-46520-381 | 141.02 |
| | | | | **Activity 46520 - EDA Total:** | **141.02** |
| | | | | **Fund 254 - NORTH IND PARK Total:** | **141.02** |
| **Fund: 255 - EDA GENERAL RLF** | | | | | |
| SOUTH CENTRAL ELECTRIC | 03-01-24 - 03-31-24 | 05/08/2024 | ELECTRIC | 255-36200 | -397.31 |
| | | | | | **-397.31** |
| | | | | **Fund 255 - EDA GENERAL RLF Total:** | **-397.31** |
| **Fund: 274 - TIF 1-19 NWIP II** | | | | | |
| **Activity: 46530 - TIF Districts** | | | | | |
| COTTONWOOD CO AUD/TREA | MAY 24 | 05/06/2024 | PROPERTY TAXES | 274-46530-462 | 397.00 |
| | | | | **Activity 46530 - TIF Districts Total:** | **397.00** |
| | | | | **Fund 274 - TIF 1-19 NWIP II Total:** | **397.00** |
| **Fund: 401 - GENERAL CAPITAL PROJECTS** | | | | | |
| **Activity: 49950 - Capital Outlay** | | | | | |
| AG BUILDERS | A32289 | 05/06/2024 | STREET/ISLAND PARK SHELTER | 401-49950-504 | 22,000.00 |
| PROFORCE LAW ENFORCEME | 548142 | 05/14/2024 | POLICE/CAPITAL OUTLAY | 401-49950-501 | 2,240.88 |
| US BANK | US Bank April 2024 | 05/08/2024 | AXIL | 401-49950-501 | 534.32 |
| US BANK | US Bank April 2024 | 05/08/2024 | Wiley X - Police Forfeiture | 401-49950-501 | 694.69 |
| | | | | **Activity 49950 - Capital Outlay Total:** | **25,469.89** |
| | | | | **Fund 401 - GENERAL CAPITAL PROJECTS Total:** | **25,469.89** |
| **Fund: 601 - WATER** | | | | | |
| **Activity: 49400 - Water** | | | | | |
| A & B BUSINESS | CM44237 | 04/16/2024 | MAINTENANCE | 601-49400-217 | -65.40 |
| HAWKINS, INC | 6732060 | 04/19/2024 | WATER/CHEMICALS | 601-49400-216 | 30.00 |
| VERIZON WIRELESS | 9962447426 | 05/03/2024 | TELEPHONE | 601-49400-321 | 91.23 |
| WINDOM AUTO VALU | APR-24 | 05/14/2024 | MAINTENANCE | 601-49400-405 | 8.99 |
| WINDOM AUTO VALU | APR-24 | 05/14/2024 | MAINTENANCE | 601-49400-405 | -1.00 |
| GOPHER STATE ONE CALL | 4040847 | 05/03/2024 | LOCATES | 601-49400-321 | 16.20 |
| ABDO LLP | 489436 | 05/14/2024 | FINANCIAL SUPPORT/AUDITIN | 601-49400-301 | 87.00 |
| ADVANTAGE COLLECTION PR | 8543399 | 05/06/2024 | UNCOLLECTIBLE | 601-49400-432 | 19.17 |
| WEX BANK | 96906896 | 05/10/2024 | MARCH 24/MOTOR FUELS | 601-49400-212 | 277.93 |
| A & B BUSINESS | IN1154220 | 05/08/2024 | MAINTENANCE CONTRACT | 601-49400-217 | 70.70 |
| RED ROCK RURAL WATER | 05-01-24 | 05/03/2024 | WATER 104328 JOHNSON AU | 601-49400-217 | 37.30 |
| HAWKINS, INC | 6746723 | 05/13/2024 | WATER/CHEMICALS | 601-49400-216 | 1,168.60 |
| NCPERS MINNESOTA | 844600062024 | 05/14/2024 | INSURANCE | 601-49400-133 | 48.00 |
| MN ENERGY RESOURCES | 4998103972 | 05/06/2024 | GAS | 601-49400-383 | 618.12 |

| Vendor Name | Payable Number | Post Date | Description (Item) | Account Number | Amount |
|---|---|---|---|---|---|
| MN ENERGY RESOURCES | 4998103972 | 05/06/2024 | GAS | 601-49400-383 | 25.08 |
| US BANK | US Bank April 2024 | 05/08/2024 | Megaventory - User Fees | 601-49400-200 | 810.00 |
| US BANK | US Bank April 2024 | 05/08/2024 | WL Construction | 601-49400-217 | 199.99 |
| US BANK | US Bank April 2024 | 05/08/2024 | UPS | 601-49400-310 | 16.54 |
| US BANK | US Bank April 2024 | 05/08/2024 | Grizzly's | 601-49400-334 | 19.88 |
| US BANK | US Bank April 2024 | 05/08/2024 | Cedar Chest | 601-49400-334 | 23.32 |
| US BANK | US Bank April 2024 | 05/08/2024 | Lucky's tavern | 601-49400-334 | 25.77 |
| US BANK | US Bank April 2024 | 05/08/2024 | Breezy point | 601-49400-334 | 212.60 |
| US BANK | US Bank April 2024 | 05/08/2024 | Pollard Water | 601-49400-408 | 72.00 |
| US BANK | US Bank April 2024 | 05/08/2024 | Flagshooter | 601-49400-408 | 729.07 |
| ELECTRIC FUND | city utilities May 24 | 05/09/2024 | MONTHLY UTILITY | 601-49400-321 | 50.92 |
| ELECTRIC FUND | city utilities May 24 | 05/09/2024 | MONTHLY UTILITY | 601-49400-326 | 70.00 |
| ELECTRIC FUND | city utilities May 24 | 05/09/2024 | MONTHLY UTILITY | 601-49400-381 | 4,619.40 |
| ELECTRIC FUND | city utilities May 24 | 05/09/2024 | MONTHLY UTILITY | 601-49400-382 | 19.41 |
| ELECTRIC FUND | city utilities May 24 | 05/09/2024 | MONTHLY UTILITY | 601-49400-385 | 41.76 |
| ELECTRIC FUND | city utilities May 24 | 05/09/2024 | MONTHLY UTILITY | 601-49400-386 | 1,039.33 |
| SCHWALBACH HARDWARE | Schwalbach April 24 | 05/09/2024 | Water maint bolts nuts nails | 601-49400-404 | 9.58 |
| SCHWALBACH HARDWARE | Schwalbach April 24 | 05/09/2024 | Water maint bolts nuts nails | 601-49400-404 | 49.99 |
| SCHWALBACH HARDWARE | Schwalbach April 24 | 05/09/2024 | Water maint bolts nuts nails | 601-49400-404 | 50.77 |
| | | | | **Activity 49400 - Water Total:** | **10,492.25** |
| | | | | **Fund 601 - WATER Total:** | **10,492.25** |
| **Fund: 602 - SEWER** | | | | | |
| **Activity: 49450 - Sewer** | | | | | |
| MN VALLEY TESTING | 1245591 | 05/06/2024 | SEWER/LAB TESTING | 602-49450-310 | 171.20 |
| HAWKINS, INC | 6729196 | 04/19/2024 | SEWER/CHEMICALS | 602-49450-216 | 1,064.12 |
| A & B BUSINESS | CM44237 | 04/16/2024 | MAINTENANCE | 602-49450-217 | -65.40 |
| HAWKINS, INC | 6732383 | 04/19/2024 | SEWER/CHEMICALS | 602-49450-216 | 10.00 |
| AMAZON CAPITAL SERVICES, I | 11FT-9QXD-GCXG | 04/23/2024 | SEWER/SUPPLIES | 602-49450-200 | 23.96 |
| VERIZON WIRELESS | 9962447426 | 05/03/2024 | TELEPHONE | 602-49450-321 | 121.24 |
| WINDOM AUTO VALU | APR-24 | 05/14/2024 | MAINTENANCE | 602-49450-217 | 36.99 |
| GOPHER STATE ONE CALL | 4040847 | 05/03/2024 | LOCATES | 602-49450-321 | 16.20 |
| ABDO LLP | 489436 | 05/14/2024 | FINANCIAL SUPPORT/AUDITIN | 602-49450-301 | 87.00 |
| ADVANTAGE COLLECTION PR | 8543399 | 05/06/2024 | UNCOLLECTIBLE | 602-49450-432 | 26.46 |
| WEX BANK | 96906896 | 05/10/2024 | MARCH 24/MOTOR FUELS | 602-49450-212 | 58.57 |
| A & B BUSINESS | IN1154220 | 05/08/2024 | MAINTENANCE CONTRACT | 602-49450-217 | 70.70 |
| RYAN ANDERSON | 5-1-24 | 05/06/2024 | MWOA SECTION MEETING AN | 602-49450-308 | 40.00 |
| HAWKINS, INC | 6746725 | 05/13/2024 | SEWER/CHEMICALS | 602-49450-216 | 1,115.99 |
| NCPERS MINNESOTA | 844600062024 | 05/14/2024 | INSURANCE | 602-49450-133 | 32.00 |
| SOUTH CENTRAL ELECTRIC | 03-01-24 - 03-31-24 | 05/08/2024 | ELECTRIC | 602-49450-381 | 236.64 |
| WENNER HOLDINGS LLC | 4170 | 05/14/2024 | SEWER/MAINTENANCE - DIST | 602-49450-408 | 2,265.00 |
| MN ENERGY RESOURCES | 4998103972 | 05/06/2024 | GAS | 602-49450-383 | 2,286.48 |
| MN ENERGY RESOURCES | 4998103972 | 05/06/2024 | GAS | 602-49450-383 | 21.13 |
| MN ENERGY RESOURCES | 4998103972 | 05/06/2024 | GAS | 602-49450-383 | 18.00 |
| MN ENERGY RESOURCES | 4998103972 | 05/06/2024 | GAS | 602-49450-383 | -1.43 |
| MN ENERGY RESOURCES | 4998103972 | 05/06/2024 | GAS | 602-49450-383 | 68.28 |
| US BANK | US Bank April 2024 | 05/08/2024 | WL Construction | 602-49450-217 | 200.00 |
| ELECTRIC FUND | city utilities May 24 | 05/09/2024 | MONTHLY UTILITY | 602-49450-321 | 177.46 |
| ELECTRIC FUND | city utilities May 24 | 05/09/2024 | MONTHLY UTILITY | 602-49450-326 | 70.00 |
| ELECTRIC FUND | city utilities May 24 | 05/09/2024 | MONTHLY UTILITY | 602-49450-381 | 8,594.15 |
| ELECTRIC FUND | city utilities May 24 | 05/09/2024 | MONTHLY UTILITY | 602-49450-382 | 149.53 |
| SCHWALBACH HARDWARE | Schwalbach April 24 | 05/09/2024 | PO#W44 | 602-49450-216 | 23.34 |
| RUNNINGS SUPPLY, INC | Runnings April 2024 | 05/13/2024 | Sewer | 602-49450-216 | 28.57 |
| RUNNINGS SUPPLY, INC | Runnings April 2024 | 05/13/2024 | Sewer | 602-49450-217 | 113.66 |
| RUNNINGS SUPPLY, INC | Runnings April 2024 | 05/13/2024 | Sewer | 602-49450-241 | 37.68 |
| | | | | **Activity 49450 - Sewer Total:** | **17,097.52** |
| | | | | **Fund 602 - SEWER Total:** | **17,097.52** |
| **Fund: 604 - ELECTRIC** | | | | | |
| BORDER STATES | 923957312 | 05/06/2024 | EL/INVENTORY | 604-14200 | -544.76 |
| J. H. LARSON | S103140033.002 | 04/15/2024 | EL/INVENTORY | 604-14200 | 5.76 |

| Vendor Name | Payable Number | Post Date | Description (Item) | Account Number | Amount |
|---|---|---|---|---|---|
| BORDER STATES | 928167937 | 04/15/2024 | EL/INVENTORY | 604-14200 | 1,539.00 |
| DAKOTA SUPPLY GROUP | S103624558.001 | 04/26/2024 | EL/INVENTORY | 604-14200 | 221.59 |
| DAKOTA SUPPLY GROUP | S103608749.001 | 05/06/2024 | EL/INVENTORY | 604-14200 | -99.28 |
| IES COMMERCIAL, INC. | PAYMENT # 6 | 05/08/2024 | EL/FINAL BILL | 604-16300 | 147,985.27 |
| WILCON CONSTRUCTION SER | PAYMENT #6 | 05/08/2024 | EL/GENERATION PLANT PAYM | 604-16200 | 640,015.00 |
| WDR - DEPUTY REGISTRAR #5 | 05-09-24 | 05/09/2024 | EL/2024 NEW DODGE TRUCK | 604-16440 | 4,397.53 |
| | | | | | **793,520.11** |
| **Activity: 49550 - Electric** | | | | | |
| ZIEGLER, INC. | IN001423841 | 04/05/2024 | EL/MAINTENANCE - GENERAT | 604-49550-410 | 10,588.24 |
| A & B BUSINESS | CM44237 | 04/16/2024 | MAINTENANCE | 604-49550-217 | -65.40 |
| J. H. LARSON | S103122197.001 | 04/19/2024 | EL/MAINTENANCE - GROUND | 604-49550-406 | 113.33 |
| DAKOTA SUPPLY GROUP | S103654242.001 | 04/23/2024 | EL/MAINTENANCE - DISTRIBU | 604-49550-408 | 139.70 |
| VERIZON WIRELESS | 9962447426 | 05/03/2024 | TELEPHONE | 604-49550-321 | 80.02 |
| AMAZON CAPITAL SERVICES, I | 197G-JLKT-196F | 05/06/2024 | EL/MAINTENANCE - GENERAT | 604-49550-410 | 241.32 |
| GOPHER STATE ONE CALL | 4040847 | 05/03/2024 | LOCATES | 604-49550-321 | 16.20 |
| ABDO LLP | 489436 | 05/14/2024 | FINANCIAL SUPPORT/AUDITIN | 604-49550-301 | 87.00 |
| CMP - CENTRAL MUNICIPAL P | 7712 | 05/14/2024 | EL/ENERGY/TRANSMISSION/C | 604-49550-263 | 109,644.32 |
| CMP - CENTRAL MUNICIPAL P | 7712 | 05/14/2024 | EL/ENERGY/TRANSMISSION/C | 604-49550-263 | 52,626.24 |
| CMP - CENTRAL MUNICIPAL P | 7712 | 05/14/2024 | EL/ENERGY/TRANSMISSION/C | 604-49550-450 | 3,599.92 |
| ADVANTAGE COLLECTION PR | 8543399 | 05/06/2024 | UNCOLLECTIBLE | 604-49550-432 | 80.36 |
| BORDER STATES | 928279049 | 05/06/2024 | EL/MAINTENANCE - DISTRIBU | 604-49550-408 | 406.95 |
| WEX BANK | 96906896 | 05/10/2024 | MARCH 24/MOTOR FUELS | 604-49550-212 | 756.75 |
| CARQUEST - SMITH AUTO SUP | APR-24 | 05/14/2024 | MAINTENANCE | 604-49550-404 | 5.72 |
| A & B BUSINESS | IN1154220 | 05/08/2024 | MAINTENANCE CONTRACT | 604-49550-217 | 70.70 |
| ELECTRIC FUND | # 897 | 05/14/2024 | EL/MAINTENANCE - DISTRIBU | 604-49550-408 | 15.67 |
| OZ GROUP INC | 5073176-050124 | 05/06/2024 | EL/DISPATCHING | 604-49550-325 | 80.17 |
| NCPERS MINNESOTA | 844600062024 | 05/14/2024 | INSURANCE | 604-49550-133 | 88.00 |
| WINDOM AREA DEVELOPME | MAY 2024 | 05/03/2024 | PAYMENTS TO OTHER ORGANI | 604-49550-491 | 1,200.00 |
| AMAZON CAPITAL SERVICES, I | 11RY-JD37-FJRG | 05/08/2024 | EL/MAINTENANCE - GENERAT | 604-49550-410 | 166.32 |
| MN ENERGY RESOURCES | 4998103972 | 05/06/2024 | GAS | 604-49550-383 | 358.34 |
| ELECTRIC FUND | # 898 | 05/14/2024 | EL/MAINTENANCE - DISTRIBU | 604-49550-408 | 184.93 |
| ELECTRIC FUND | city utilities May 24 | 05/09/2024 | MONTHLY UTILITY | 604-49550-321 | 51.24 |
| ELECTRIC FUND | city utilities May 24 | 05/09/2024 | MONTHLY UTILITY | 604-49550-326 | 90.00 |
| ELECTRIC FUND | city utilities May 24 | 05/09/2024 | MONTHLY UTILITY | 604-49550-381 | 132.53 |
| ELECTRIC FUND | city utilities May 24 | 05/09/2024 | MONTHLY UTILITY | 604-49550-382 | 73.17 |
| ELECTRIC FUND | city utilities May 24 | 05/09/2024 | MONTHLY UTILITY | 604-49550-385 | 137.21 |
| SCHWALBACH HARDWARE | Schwalbach April 24 | 05/09/2024 | Electric cleaning supplies | 604-49550-211 | 9.59 |
| SCHWALBACH HARDWARE | Schwalbach April 24 | 05/09/2024 | Electric operating supplies | 604-49550-217 | 39.99 |
| SCHWALBACH HARDWARE | Schwalbach April 24 | 05/09/2024 | Electric maint structure | 604-49550-402 | 2.36 |
| SCHWALBACH HARDWARE | Schwalbach April 24 | 05/09/2024 | Electric maint structure | 604-49550-402 | 0.79 |
| SCHWALBACH HARDWARE | Schwalbach April 24 | 05/09/2024 | Electric maint structure | 604-49550-402 | 8.58 |
| SCHWALBACH HARDWARE | Schwalbach April 24 | 05/09/2024 | Electric maint grounds | 604-49550-406 | 69.99 |
| SCHWALBACH HARDWARE | Schwalbach April 24 | 05/09/2024 | electric maint grounds | 604-49550-406 | 25.20 |
| SCHWALBACH HARDWARE | Schwalbach April 24 | 05/09/2024 | Electric maint utilities | 604-49550-409 | 17.98 |
| SCHWALBACH HARDWARE | Schwalbach April 24 | 05/09/2024 | Electric maint utilities | 604-49550-409 | 67.21 |
| SCHWALBACH HARDWARE | Schwalbach April 24 | 05/09/2024 | Electric maint utilities | 604-49550-409 | 18.98 |
| SCHWALBACH HARDWARE | Schwalbach April 24 | 05/09/2024 | Electric maint utilities | 604-49550-409 | 5.05 |
| RUNNINGS SUPPLY, INC | Runnings April 2024 | 05/13/2024 | Electric | 604-49550-404 | 11.96 |
| RUNNINGS SUPPLY, INC | Runnings April 2024 | 05/13/2024 | Electric | 604-49550-409 | 64.99 |
| ELECTRIC FUND | # 899 | 05/14/2024 | EL/MAINTENANCE - DISTRIBU | 604-49550-408 | 4.20 |
| | | | | **Activity 49550 - Electric Total:** | **181,315.82** |
| | | | | **Fund 604 - ELECTRIC Total:** | **974,835.93** |
| **Fund: 609 - LIQUOR STORE** | | | | | |
| STAN MORGAN & ASSOCIATES | 62099 | 05/06/2024 | LIQUOR S/BUILDINGS | 609-16200 | 6,011.72 |
| TSP | 0060976 | 05/08/2024 | LIQUOR S RENOV - CIP | 609-16200 | 5,428.04 |
| COLORFUL CONCEPTS PAINTI | 2301075 | 05/13/2024 | LIQUOR S/BUILDINGS PROJEC | 609-16200 | 300.00 |
| | | | | | **11,739.76** |
| **Activity: 49751 - Liquor Store** | | | | | |
| A & B BUSINESS | CM44237 | 04/16/2024 | MAINTENANCE | 609-49751-217 | -93.43 |

| Vendor Name | Payable Number | Post Date | Description (Item) | Account Number | Amount |
|---|---|---|---|---|---|
| BEVERAGE WHOLESALERS | 323424 | 04/26/2024 | LIQUOR S/LIQUOR/BEER | 609-49751-251 | 94.00 |
| BEVERAGE WHOLESALERS | 323424 | 04/26/2024 | LIQUOR S/LIQUOR/BEER | 609-49751-252 | 5,995.40 |
| CARLOS CREEK WINERY | 50364 | 05/08/2024 | LIQUOR S/WINE | 609-49751-253 | 1,005.00 |
| NORTHERN HOLLOW WINERY | 1765 | 05/13/2024 | LIQUOR S/WINE | 609-49751-253 | 144.00 |
| SUSSNER CONSTRUCTION, IN | 23114-0424 | 05/08/2024 | LIQUOR S/SIDEWALK REPLACE | 609-49751-406 | 10,475.00 |
| BEVERAGE WHOLESALERS | 324469 | 05/08/2024 | LIQUOR S/LIQUOR/BEER/NON | 609-49751-251 | 1,981.20 |
| BEVERAGE WHOLESALERS | 324469 | 05/08/2024 | LIQUOR S/LIQUOR/BEER/NON | 609-49751-252 | 14,147.55 |
| BEVERAGE WHOLESALERS | 324469 | 05/08/2024 | LIQUOR S/LIQUOR/BEER/NON | 609-49751-259 | 62.25 |
| BREAKTHRU BEVERAGE MN | 115472343 | 05/08/2024 | LIQUOR S/MERCHANDISE | 609-49751-251 | 5,285.65 |
| BREAKTHRU BEVERAGE MN | 115472343 | 05/08/2024 | LIQUOR S/MERCHANDISE | 609-49751-254 | 208.00 |
| BREAKTHRU BEVERAGE MN | 115472343 | 05/08/2024 | LIQUOR S/MERCHANDISE | 609-49751-333 | 83.10 |
| JOHNSON BROS. | 2528417 | 05/08/2024 | LIQUOR S/LIQUOR/FREIGHT | 609-49751-251 | 6,279.77 |
| JOHNSON BROS. | 2528417 | 05/08/2024 | LIQUOR S/LIQUOR/FREIGHT | 609-49751-333 | 98.47 |
| JOHNSON BROS. | 2528418 | 05/08/2024 | LIQUOR S/BEER/FREIGHT | 609-49751-253 | 774.77 |
| JOHNSON BROS. | 2528418 | 05/08/2024 | LIQUOR S/BEER/FREIGHT | 609-49751-333 | 20.30 |
| BEVERAGE WHOLESALERS | 324469-C | 05/08/2024 | LIQUOR S/BEER | 609-49751-252 | -34.65 |
| BEVERAGE WHOLESALERS | 325193 | 05/08/2024 | LIQUOR S/LIQUOR/BEER | 609-49751-251 | 631.20 |
| BEVERAGE WHOLESALERS | 325193 | 05/08/2024 | LIQUOR S/LIQUOR/BEER | 609-49751-252 | 136.00 |
| ARTISAN BEER COMPANY | 3676661 | 05/08/2024 | LIQUOR S/BEER | 609-49751-252 | 181.60 |
| PHILLIPS WINE & SPIRITS | 6773899 | 05/08/2024 | LIQUOR S/LIQUOR/FREIGHT | 609-49751-251 | 5,883.57 |
| PHILLIPS WINE & SPIRITS | 6773899 | 05/08/2024 | LIQUOR S/LIQUOR/FREIGHT | 609-49751-333 | 112.33 |
| PHILLIPS WINE & SPIRITS | 6773900 | 05/08/2024 | LIQUOR S/BEER/FREIGHT | 609-49751-253 | 497.50 |
| PHILLIPS WINE & SPIRITS | 6773900 | 05/08/2024 | LIQUOR S/BEER/FREIGHT | 609-49751-333 | 28.42 |
| ABDO LLP | 489436 | 05/14/2024 | FINANCIAL SUPPORT/AUDITIN | 609-49751-301 | 87.00 |
| A & B BUSINESS | IN1154220 | 05/08/2024 | MAINTENANCE CONTRACT | 609-49751-217 | 101.00 |
| BEVERAGE WHOLESALERS | 325568 | 05/08/2024 | LIQUOR S/BEER/NON-ACHOLI | 609-49751-252 | 3,560.65 |
| BEVERAGE WHOLESALERS | 325568 | 05/08/2024 | LIQUOR S/BEER/NON-ACHOLI | 609-49751-259 | 65.80 |
| JOHN C NELSON | 4-17-24 - 4-23-24 | 05/08/2024 | 2024 MMBA CONFERENCE | 609-49751-331 | 217.75 |
| NCPERS MINNESOTA | 844600062024 | 05/14/2024 | INSURANCE | 609-49751-133 | 48.00 |
| JOHNSON BROS. | 2531952 | 05/08/2024 | LIQUOR S/LIQUOR/FREIGHT | 609-49751-251 | 1,973.64 |
| JOHNSON BROS. | 2531952 | 05/08/2024 | LIQUOR S/LIQUOR/FREIGHT | 609-49751-333 | 38.92 |
| JOHNSON BROS. | 2531953 | 05/08/2024 | LIQUOR S/BEER/SOFT DRINK | 609-49751-253 | 903.00 |
| JOHNSON BROS. | 2531953 | 05/08/2024 | LIQUOR S/BEER/SOFT DRINK | 609-49751-254 | 48.00 |
| JOHNSON BROS. | 2531953 | 05/08/2024 | LIQUOR S/BEER/SOFT DRINK | 609-49751-333 | 42.63 |
| ARTISAN BEER COMPANY | 3677884 | 05/08/2024 | LIQUOR S/BEER | 609-49751-252 | 30.75 |
| ATLANTIC COCA-COLA | 4538196 | 05/08/2024 | LIQUOR S/SOFT DRINKS & MI | 609-49751-254 | 314.00 |
| MN ENERGY RESOURCES | 4998103972 | 05/06/2024 | GAS | 609-49751-383 | 230.17 |
| US BANK | US Bank April 2024 | 05/08/2024 | Misc | 609-49751-308 | 130.00 |
| US BANK | US Bank April 2024 | 05/08/2024 | City Hive | 609-49751-333 | 49.20 |
| US BANK | US Bank April 2024 | 05/08/2024 | MN MUNIC | 609-49751-334 | 769.00 |
| US BANK | US Bank April 2024 | 05/08/2024 | City Hive Coupon | 609-49751-340 | -4.84 |
| JOHNSON BROS. | 2536357 | 05/13/2024 | LIQUOR S/LIQUOR/FREGHT | 609-49751-251 | 3,990.09 |
| JOHNSON BROS. | 2536357 | 05/13/2024 | LIQUOR S/LIQUOR/FREGHT | 609-49751-333 | 62.01 |
| JOHNSON BROS. | 2536358 | 05/13/2024 | LIQUOR S/WINE/FREGHT | 609-49751-253 | 711.00 |
| JOHNSON BROS. | 2536358 | 05/13/2024 | LIQUOR S/WINE/FREGHT | 609-49751-333 | 22.33 |
| ARTISAN BEER COMPANY | 3679594 | 05/13/2024 | LIQUOR S/BEER | 609-49751-252 | 147.30 |
| PHILLIPS WINE & SPIRITS | 6780104 | 05/13/2024 | LIQUOR S/LIQUOR/FREGHT | 609-49751-251 | 7,753.37 |
| PHILLIPS WINE & SPIRITS | 6780104 | 05/13/2024 | LIQUOR S/LIQUOR/FREGHT | 609-49751-333 | 99.30 |
| PHILLIPS WINE & SPIRITS | 6780105 | 05/13/2024 | LIQUOR S/WINE/FREGHT | 609-49751-253 | 370.00 |
| PHILLIPS WINE & SPIRITS | 6780105 | 05/13/2024 | LIQUOR S/WINE/FREGHT | 609-49751-333 | 16.24 |
| ELECTRIC FUND | city utilities May 24 | 05/09/2024 | MONTHLY UTILITY | 609-49751-321 | 226.51 |
| ELECTRIC FUND | city utilities May 24 | 05/09/2024 | MONTHLY UTILITY | 609-49751-326 | 537.97 |
| ELECTRIC FUND | city utilities May 24 | 05/09/2024 | MONTHLY UTILITY | 609-49751-381 | 223.68 |
| ELECTRIC FUND | city utilities May 24 | 05/09/2024 | MONTHLY UTILITY | 609-49751-382 | 21.40 |
| ELECTRIC FUND | city utilities May 24 | 05/09/2024 | MONTHLY UTILITY | 609-49751-385 | 43.98 |
| SCHWALBACH HARDWARE | Schwalbach April 24 | 05/09/2024 | Liquor cleaning supplies | 609-49751-211 | 4.59 |
| SCHWALBACH HARDWARE | Schwalbach April 24 | 05/09/2024 | Liquor maint structure | 609-49751-404 | 5.99 |
| SCHWALBACH HARDWARE | Schwalbach April 24 | 05/09/2024 | Liquor maint office | 609-49751-404 | 8.99 |

| Vendor Name | Payable Number | Post Date | Description (Item) | Account Number | Amount |
|---|---|---|---|---|---|
| SCHWALBACH HARDWARE | Schwalbach April 24 | 05/09/2024 | Liquor maint structure | 609-49751-404 | 5.99 |
| | | | | Activity 49751 - Liquor Store Total: | 76,852.41 |
| | | | | Fund 609 - LIQUOR STORE Total: | 88,592.17 |
| **Fund: 614 - TELECOM** | | | | | |
| UNITED TEL SUPPLY, INC | 32742 | 05/06/2024 | TELECOM/MACHINERY | 614-16400 | 2,746.25 |
| MN 9-1-1 PROGRAM | APRIL 2024 | 05/14/2024 | 911 SERVICES | 614-20206 | 889.59 |
| | | | | | 3,635.84 |
| **Activity: 49870 - Telecom** | | | | | |
| IP NETWORKS INC | #20248207 | 05/06/2024 | TELECOM/INTERNET EXPENSE | 614-49870-447 | 4,735.00 |
| ARIN-AMERICAN REGISTRY FO | S1476024 | 04/01/2024 | TELECOM/INTERNET EXPENSE | 614-49870-447 | 2,000.00 |
| A & B BUSINESS | CM44237 | 04/16/2024 | MAINTENANCE | 614-49870-217 | -112.12 |
| VERIZON WIRELESS | 9962447426 | 05/03/2024 | TELEPHONE | 614-49870-321 | 246.10 |
| KULSETH LAWN LANDSCAPE | 4634 | 05/08/2024 | TELECOM/MAINTENANCE - G | 614-49870-406 | 125.00 |
| SCOTT COUNTY TREASURER | IN30785 | 05/03/2024 | TELECOM/ALLIANCE MEMBER | 614-49870-433 | 1,500.00 |
| GOPHER STATE ONE CALL | 4040847 | 05/03/2024 | LOCATES | 614-49870-321 | 16.20 |
| ABDO LLP | 489436 | 05/14/2024 | FINANCIAL SUPPORT/AUDITIN | 614-49870-301 | 87.00 |
| ADVANTAGE COLLECTION PR | 8543399 | 05/06/2024 | UNCOLLECTIBLE | 614-49870-432 | 44.21 |
| ADVANTAGE COLLECTION PR | 8543399 | 05/06/2024 | UNCOLLECTIBLE | 614-49870-432 | 9.67 |
| WEX BANK | 96906896 | 05/10/2024 | MARCH 24/MOTOR FUELS | 614-49870-212 | 163.44 |
| A & B BUSINESS | IN1154220 | 05/08/2024 | MAINTENANCE CONTRACT | 614-49870-217 | 121.20 |
| NEUSTAR, INC. | L-0000046610 | 05/14/2024 | TELECOM/DATA PROCESSING | 614-49870-326 | 3.75 |
| WOODSTOCK COMMUNICATI | 10285759 | 05/03/2024 | TELECOM/SWITCH FEES | 614-49870-445 | 205.10 |
| ZAYO GROUP, LLC | 2024050002376 | 05/06/2024 | TELECOM/CALL COMPLETION | 614-49870-451 | 3,738.59 |
| ZAYO GROUP, LLC | 2024050027696 | 05/06/2024 | TELECOM/INTERNET EXPENSE | 614-49870-447 | 1,950.00 |
| GOLDEN WEST TECH & INT SO | 240400007 | 05/03/2024 | TELECOM/ON CALL SUPPORT | 614-49870-448 | 185.67 |
| NENA - CID | 300022049 | 05/08/2024 | TELECOM/SWITCH FEES | 614-49870-445 | 255.00 |
| NCPERS MINNESOTA | 844600062024 | 05/14/2024 | INSURANCE | 614-49870-133 | 80.00 |
| DISPLAY SYSTEMS INTERNATI | 85320 | 05/03/2024 | TELECOM/SUBSCRIBER FEES | 614-49870-442 | 198.44 |
| HURRICANE ELECTRIC LLC | 98501059-IN | 05/06/2024 | TELECOM/INTERNET EXPENSE | 614-49870-447 | 4,100.00 |
| E-911 - INDEPENDENT EMERG | MAY 01 2024 | 05/06/2024 | TELECOM/SWITCH FEES | 614-49870-445 | 40.00 |
| NATIONAL CABLE TV COOP | 24040443 | 05/03/2024 | TELECOM/SUBSCRIBER FEES | 614-49870-442 | 48,078.95 |
| MANKATO NETWORKS, LLC | 390147 | 05/06/2024 | TELECOM/INTERNET EXPENSE | 614-49870-447 | 855.00 |
| AMAZON CAPITAL SERVICES, I | 1RH6-6QYR-7RQ4 | 05/06/2024 | TELECOM/UTILITY SYSTEM | 614-49870-227 | 55.08 |
| MANKATO NETWORKS, LLC | 390159 | 05/06/2024 | TELECOM/INTERNET EXPENSE | 614-49870-447 | 1,242.46 |
| ENTERPRISE FM TRUST | FBN5035244 | 05/14/2024 | TELECOM/VEHICLE LEASE | 614-49870-419 | 537.16 |
| AMAZON CAPITAL SERVICES, I | 1Q63-RPLG-MFCC | 05/06/2024 | TELECOM/SUPPLIES | 614-49870-200 | 51.05 |
| BRIAN TURNER | 05-07-2027 | 05/08/2024 | TELECOM/SAFETY SHOES | 614-49870-218 | 139.99 |
| MN ENERGY RESOURCES | 4998103972 | 05/06/2024 | GAS | 614-49870-383 | 108.72 |
| US BANK | US Bank April 2024 | 05/08/2024 | Personalized Paper | 614-49870-200 | 123.76 |
| US BANK | US Bank April 2024 | 05/08/2024 | Dream Host Web Hosting | 614-49870-447 | 139.00 |
| ELECTRIC FUND | city utilities May 24 | 05/09/2024 | MONTHLY UTILITY | 614-49870-321 | 199.68 |
| ELECTRIC FUND | city utilities May 24 | 05/09/2024 | MONTHLY UTILITY | 614-49870-381 | 3,142.25 |
| ELECTRIC FUND | city utilities May 24 | 05/09/2024 | MONTHLY UTILITY | 614-49870-382 | 20.84 |
| ELECTRIC FUND | city utilities May 24 | 05/09/2024 | MONTHLY UTILITY | 614-49870-385 | 42.21 |
| RUNNINGS SUPPLY, INC | Runnings April 2024 | 05/13/2024 | Telecom | 614-49870-241 | 34.99 |
| INTERSTATE TRS FUND | 82580760077-0524 | 05/14/2024 | 514a OBLIGATION TOTAL 499 | 614-49870-304 | 597.44 |
| INTERSTATE TRS FUND | 82580760077-0524 | 05/14/2024 | 514b OBLIGATION INTERSTAT | 614-49870-304 | 2.05 |
| | | | | Activity 49870 - Telecom Total: | 75,062.88 |
| | | | | Fund 614 - TELECOM Total: | 78,698.72 |
| **Fund: 615 - ARENA** | | | | | |
| **Activity: 49850 - Arena** | | | | | |
| ARAMARK | 2560239444 | 05/08/2024 | ARENA/CLEANING/SUPPLIES | 615-49850-211 | 63.47 |
| A & B BUSINESS | CM44237 | 04/16/2024 | MAINTENANCE | 615-49850-217 | -65.40 |
| ARAMARK | 2560249071 | 04/17/2024 | ARENA/CLEANING/SUPPLIES | 615-49850-211 | 63.47 |
| VERIZON WIRELESS | 9962447426 | 05/03/2024 | TELEPHONE | 615-49850-321 | 83.10 |
| WEX BANK | 96906896 | 05/10/2024 | MARCH 24/MOTOR FUELS | 615-49850-212 | 58.23 |
| CARQUEST - SMITH AUTO SUP | APR-24 | 05/14/2024 | MAINTENANCE | 615-49850-217 | 102.34 |
| A & B BUSINESS | IN1154220 | 05/08/2024 | MAINTENANCE CONTRACT | 615-49850-217 | 70.70 |
| ARAMARK | 2560253905 | 05/08/2024 | ARENA/CLEANING/SUPPLIES | 615-49850-211 | 63.47 |

| Vendor Name | Payable Number | Post Date | Description (Item) | Account Number | Amount |
|---|---|---|---|---|---|
| NCPERS MINNESOTA | 844600062024 | 05/14/2024 | INSURANCE | 615-49850-133 | 32.00 |
| MN ENERGY RESOURCES | 4998103972 | 05/06/2024 | GAS | 615-49850-383 | 1,603.00 |
| KWIK TRIP INC & SUBSIDIARIE | APRIL 2024 | 05/08/2024 | FUEL | 615-49850-212 | 141.75 |
| US BANK | US Bank April 2024 | 05/08/2024 | Horse Expo | 615-49850-304 | 573.96 |
| US BANK | US Bank April 2024 | 05/08/2024 | USPS | 615-49850-322 | 27.20 |
| ELECTRIC FUND | city utilities May 24 | 05/09/2024 | MONTHLY UTILITY | 615-49850-321 | 126.24 |
| ELECTRIC FUND | city utilities May 24 | 05/09/2024 | MONTHLY UTILITY | 615-49850-326 | 433.00 |
| ELECTRIC FUND | city utilities May 24 | 05/09/2024 | MONTHLY UTILITY | 615-49850-381 | 3,619.40 |
| ELECTRIC FUND | city utilities May 24 | 05/09/2024 | MONTHLY UTILITY | 615-49850-382 | 48.28 |
| ELECTRIC FUND | city utilities May 24 | 05/09/2024 | MONTHLY UTILITY | 615-49850-385 | 93.39 |
| SCHWALBACH HARDWARE | Schwalbach April 24 | 05/09/2024 | Arena operating supplies | 615-49850-217 | 19.99 |
| SCHWALBACH HARDWARE | Schwalbach April 24 | 05/09/2024 | Arena operating supplies | 615-49850-217 | 17.97 |
| SCHWALBACH HARDWARE | Schwalbach April 24 | 05/09/2024 | Arena operating supplies | 615-49850-217 | 54.56 |
| SCHWALBACH HARDWARE | Schwalbach April 24 | 05/09/2024 | Arena maint structure | 615-49850-402 | 100.75 |
| RUNNINGS SUPPLY, INC | Runnings April 2024 | 05/13/2024 | Arena | 615-49850-215 | 130.48 |
| RUNNINGS SUPPLY, INC | Runnings April 2024 | 05/13/2024 | Arena | 615-49850-217 | 14.99 |
| RUNNINGS SUPPLY, INC | Runnings April 2024 | 05/13/2024 | Arena | 615-49850-217 | 42.01 |
| RUNNINGS SUPPLY, INC | Runnings April 2024 | 05/13/2024 | Arena | 615-49850-217 | 17.43 |
| | | | | **Activity 49850 - Arena Total:** | **7,535.78** |
| | | | | **Fund 615 - ARENA Total:** | **7,535.78** |

**Fund: 617 - M/P CENTER**

**Activity: 49860 - M/P Center**

| Vendor Name | Payable Number | Post Date | Description (Item) | Account Number | Amount |
|---|---|---|---|---|---|
| A & B BUSINESS | CM44237 | 04/16/2024 | MAINTENANCE | 617-49860-217 | -65.40 |
| J. H. LARSON | S103122236.003 | 04/23/2024 | WCC/MAINTENANCE - GROU | 617-49860-406 | 340.00 |
| BEVERAGE WHOLESALERS | 323423 | 04/26/2024 | WCC/LIQUOR | 617-49860-251 | 61.50 |
| VERIZON WIRELESS | 9962447426 | 05/03/2024 | TELEPHONE | 617-49860-321 | 41.22 |
| BEVERAGE WHOLESALERS | 733018 | 04/26/2024 | WCC/SOFT DRINKS & MIXES | 617-49860-254 | -80.00 |
| A & B BUSINESS | IN1154220 | 05/08/2024 | MAINTENANCE CONTRACT | 617-49860-217 | 70.70 |
| NCPERS MINNESOTA | 844600062024 | 05/14/2024 | INSURANCE | 617-49860-133 | 48.00 |
| MN ENERGY RESOURCES | 4998103972 | 05/06/2024 | GAS | 617-49860-383 | 947.08 |
| US BANK | US Bank April 2024 | 05/08/2024 | Walmart | 617-49860-254 | 53.65 |
| US BANK | US Bank April 2024 | 05/08/2024 | Hy-Vee | 617-49860-254 | 47.88 |
| US BANK | US Bank April 2024 | 05/08/2024 | HyVee | 617-49860-259 | 39.90 |
| US BANK | US Bank April 2024 | 05/08/2024 | Amazon | 617-49860-402 | 298.79 |
| ELECTRIC FUND | city utilities May 24 | 05/09/2024 | MONTHLY UTILITY | 617-49860-321 | 62.96 |
| ELECTRIC FUND | city utilities May 24 | 05/09/2024 | MONTHLY UTILITY | 617-49860-326 | 403.33 |
| ELECTRIC FUND | city utilities May 24 | 05/09/2024 | MONTHLY UTILITY | 617-49860-381 | 1,197.22 |
| ELECTRIC FUND | city utilities May 24 | 05/09/2024 | MONTHLY UTILITY | 617-49860-382 | 58.90 |
| ELECTRIC FUND | city utilities May 24 | 05/09/2024 | MONTHLY UTILITY | 617-49860-385 | 133.97 |
| SCHWALBACH HARDWARE | Schwalbach April 24 | 05/09/2024 | Community Center | 617-49860-383 | 39.98 |
| SCHWALBACH HARDWARE | Schwalbach April 24 | 05/09/2024 | MP maint structure | 617-49860-402 | 17.99 |
| RUNNINGS SUPPLY, INC | Runnings April 2024 | 05/13/2024 | M/P Building | 617-49860-211 | 6.99 |
| RUNNINGS SUPPLY, INC | Runnings April 2024 | 05/13/2024 | M/P Building | 617-49860-402 | 7.49 |
| RUNNINGS SUPPLY, INC | Runnings April 2024 | 05/13/2024 | M/P Building | 617-49860-402 | 12.99 |
| RUNNINGS SUPPLY, INC | Runnings April 2024 | 05/13/2024 | m/p building | 617-49860-404 | 12.99 |
| | | | | **Activity 49860 - M/P Center Total:** | **3,758.13** |
| | | | | **Fund 617 - M/P CENTER Total:** | **3,758.13** |

**Fund: 700 - PAYROLL**

| Vendor Name | Payable Number | Post Date | Description (Item) | Account Number | Amount |
|---|---|---|---|---|---|
| WEX Health Inc | 5-1-2024 | 05/13/2024 | FLEX SPENDING | 700-21712 | 21.99 |
| NCPERS MINNESOTA | 844600062024 | 05/14/2024 | INSURANCE | 700-21718 | 16.00 |
| WEX Health Inc | 5-5-2024 | 05/13/2024 | FLEX SPENDING | 700-21712 | 89.78 |
| WEX Health Inc | 5-7-2024 | 05/13/2024 | FLEX SPENDING | 700-21712 | 50.00 |
| NECA IBEW FAMILY MEDICAL | JUNE 2024 | 05/06/2024 | HEALTH INSURANCE | 700-21706 | 44,856.00 |
| WEX Health Inc | 5-9-2024 | 05/13/2024 | FLEX SPENDING | 700-21712 | 81.30 |
| WEX Health Inc | INV0002435 | 05/17/2024 | HSA Employee Contribution | 700-21723 | 536.32 |
| WEX Health Inc | INV0002436 | 05/17/2024 | HSA Employer Contribution | 700-21722 | 1,154.31 |
| WEX Health Inc | INV0002437 | 05/17/2024 | VEBA Employer Contribution | 700-21720 | 1,696.61 |
| MN Pera | INV0002438 | 05/17/2024 | PERA | 700-21704 | 7,690.96 |
| MN Pera | INV0002438 | 05/17/2024 | PERA | 700-21704 | 16,020.44 |

| Vendor Name | Payable Number | Post Date | Description (Item) | Account Number | Amount |
|---|---|---|---|---|---|
| MN Pera | INV0002438 | 05/17/2024 | PERA | 700-21704 | 15.00 |
| MN Pera | INV0002438 | 05/17/2024 | PERA | 700-21704 | 796.78 |
| MN State Deferred | INV0002439 | 05/17/2024 | Deferred Roth | 700-21705 | 1,373.23 |
| MN State Deferred | INV0002439 | 05/17/2024 | Deferred Compensation | 700-21705 | 5,815.00 |
| Internal Revenue Service-Payr | INV0002440 | 05/17/2024 | Federal Tax Withholding | 700-21701 | 11,478.61 |
| Internal Revenue Service-Payr | INV0002440 | 05/17/2024 | Social Security | 700-21703 | 14,127.68 |
| Internal Revenue Service-Payr | INV0002440 | 05/17/2024 | Medicare Withholding | 700-21711 | 4,043.18 |
| MN Department of Revenue - | INV0002441 | 05/17/2024 | State Withholding | 700-21702 | 5,719.57 |
| | | | | | **115,582.76** |
| | | | | **Fund 700 - PAYROLL Total:** | **115,582.76** |
| | | | | **Grand Total:** | **1,385,259.65** |

# Report Summary

## Fund Summary

| Fund | Payment Amount |
|---|---|
| 100 - GENERAL | 48,760.11 |
| 211 - LIBRARY | 2,725.71 |
| 225 - AIRPORT | 904.81 |
| 230 - POOL | 1,039.98 |
| 235 - AMBULANCE | 8,443.17 |
| 250 - EDA GENERAL | 1,182.01 |
| 254 - NORTH IND PARK | 141.02 |
| 255 - EDA GENERAL RLF | -397.31 |
| 274 - TIF 1-19 NWIP II | 397.00 |
| 401 - GENERAL CAPITAL PROJECTS | 25,469.89 |
| 601 - WATER | 10,492.25 |
| 602 - SEWER | 17,097.52 |
| 604 - ELECTRIC | 974,835.93 |
| 609 - LIQUOR STORE | 88,592.17 |
| 614 - TELECOM | 78,698.72 |
| 615 - ARENA | 7,535.78 |
| 617 - M/P CENTER | 3,758.13 |
| 700 - PAYROLL | 115,582.76 |
| **Grand Total:** | **1,385,259.65** |

## Account Summary

| Account Number | Account Name | Payment Amount |
|---|---|---|
| 100-34202 | Fire Protection Services - | 80.00 |
| 100-41110-308 | Training & Registrations | 17.09 |
| 100-41110-326 | Data Processing | 27.12 |
| 100-41310-133 | Employer Paid Insurance | 88.00 |
| 100-41310-200 | Office Supplies | 83.55 |
| 100-41310-217 | Other Operating Supplie | 157.06 |
| 100-41310-301 | Auditing & Consulting Se | 133.40 |
| 100-41310-308 | Training & Registrations | 163.16 |
| 100-41310-321 | Telephone | 67.81 |
| 100-41310-326 | Data Processing | 292.50 |
| 100-41310-331 | Travel Expense | 280.06 |
| 100-41310-334 | Meals/Lodging | 575.54 |
| 100-41910-133 | Employer Paid Insurance | 24.00 |
| 100-41910-200 | Office Supplies | 145.99 |
| 100-41910-321 | Telephone | 161.41 |
| 100-41910-443 | Intergovernmental Fees | 2,900.64 |
| 100-41940-381 | Electric Utility | 465.86 |
| 100-41940-382 | Water Utility | 63.74 |
| 100-41940-383 | Gas Utility | 583.70 |
| 100-41940-385 | Sewer Utility | 143.50 |
| 100-41940-406 | Repairs & Maint - Groun | 1,146.72 |
| 100-41940-409 | Repairs & Maint - Utilitie | 3,288.06 |
| 100-41940-460 | Miscellaneous Taxes | 932.00 |
| 100-42120-133 | Employer Paid Insurance | 128.00 |
| 100-42120-200 | Office Supplies | 120.89 |
| 100-42120-212 | Motor Fuels | 1,731.14 |
| 100-42120-218 | Uniforms | 370.00 |
| 100-42120-304 | Legal Fees | 1,350.00 |
| 100-42120-321 | Telephone | 685.96 |
| 100-42120-404 | Repairs & Maint - M&E | 2,656.59 |
| 100-42120-405 | Repairs & Maint - Vehicl | 163.09 |
| 100-42120-419 | Vehicle Lease | 791.78 |
| 100-42120-433 | Dues & Subscriptions | 90.00 |
| 100-42120-480 | Other Miscellaneous | 6.99 |
| 100-42220-212 | Motor Fuels | 440.49 |

## Account Summary

| Account Number | Account Name | Payment Amount |
|---|---|---|
| 100-42220-215 | Materials & Equipment | 428.12 |
| 100-42220-217 | Other Operating Supplie | 671.80 |
| 100-42220-321 | Telephone | 42.58 |
| 100-42220-323 | Radio Units | 280.56 |
| 100-42220-381 | Electric Utility | 293.11 |
| 100-42220-382 | Water Utility | 15.93 |
| 100-42220-383 | Gas Utility | 437.92 |
| 100-42220-385 | Sewer Utility | 38.44 |
| 100-42220-404 | Repairs & Maint - M&E | 204.97 |
| 100-42220-405 | Repairs & Maint - Vehicl | 598.83 |
| 100-42500-381 | Electric Utility | 34.01 |
| 100-43100-133 | Employer Paid Insurance | 80.00 |
| 100-43100-212 | Motor Fuels | 987.26 |
| 100-43100-217 | Other Operating Supplie | 75.30 |
| 100-43100-218 | Uniforms | 65.88 |
| 100-43100-321 | Telephone | 62.60 |
| 100-43100-334 | Meals/Lodging | 174.63 |
| 100-43100-381 | Electric Utility | 1,803.45 |
| 100-43100-382 | Water Utility | 19.98 |
| 100-43100-383 | Gas Utility | 537.15 |
| 100-43100-385 | Sewer Utility | 43.66 |
| 100-43100-401 | Repairs & Maint - Buildi | 244.52 |
| 100-43100-402 | Repairs & Maint - Struct | 89.80 |
| 100-43100-404 | Repairs & Maint - M&E | 1,285.97 |
| 100-43100-480 | Other Miscellaneous | 30.00 |
| 100-45120-217 | Other Operating Supplie | 1,696.57 |
| 100-45202-133 | Employer Paid Insurance | 16.00 |
| 100-45202-212 | Motor Fuels | 914.19 |
| 100-45202-241 | Small Tools | 13.99 |
| 100-45202-326 | Data Processing | 266.67 |
| 100-45202-381 | Electric Utility | 564.23 |
| 100-45202-382 | Water Utility | 124.62 |
| 100-45202-385 | Sewer Utility | 137.05 |
| 100-45202-402 | Repairs & Maint - Struct | 569.22 |
| 100-45202-406 | Repairs & Maint - Groun | 15,405.26 |
| 100-45202-444 | License Fees | 150.00 |
| 211-45501-133 | Employer Paid Insurance | 16.00 |
| 211-45501-211 | Cleaning Supplies | 12.84 |
| 211-45501-217 | Other Operating Supplie | 37.28 |
| 211-45501-321 | Telephone | 164.12 |
| 211-45501-326 | Data Processing | 70.00 |
| 211-45501-350 | Printing & Design | 40.00 |
| 211-45501-381 | Electric Utility | 152.01 |
| 211-45501-382 | Water Utility | 20.44 |
| 211-45501-383 | Gas Utility | 314.22 |
| 211-45501-385 | Sewer Utility | 45.18 |
| 211-45501-402 | Repairs & Maint - Struct | 40.00 |
| 211-45501-406 | Repairs & Maint - Groun | 152.50 |
| 211-45501-433 | Dues & Subscriptions | 109.94 |
| 211-45501-435 | Books and Pamphlets | 1,551.18 |
| 225-45127-200 | Office Supplies | 31.50 |
| 225-45127-217 | Other Operating Supplie | 32.56 |
| 225-45127-381 | Electric Utility | 815.76 |
| 225-45127-404 | Repairs & Maint - M&E | 24.99 |
| 230-45124-216 | Chemicals and Chemical | 40.00 |
| 230-45124-217 | Other Operating Supplie | 134.46 |
| 230-45124-308 | Training & Registrations | 350.00 |
| 230-45124-381 | Electric Utility | 36.43 |

## Account Summary

| Account Number | Account Name | Payment Amount |
|---|---|---|
| 230-45124-383 | Gas Utility | 48.09 |
| 230-45124-480 | Other Miscellaneous | 431.00 |
| 235-42153-133 | Employer Paid Insurance | 16.00 |
| 235-42153-212 | Motor Fuels | 2,860.23 |
| 235-42153-217 | Other Operating Supplie | 357.00 |
| 235-42153-261 | Other Merchandise-Med | 71.30 |
| 235-42153-301 | Auditing & Consulting Se | 11.60 |
| 235-42153-308 | Training & Registrations | 150.00 |
| 235-42153-321 | Telephone | 346.03 |
| 235-42153-334 | Meals/Lodging | 234.08 |
| 235-42153-381 | Electric Utility | 195.41 |
| 235-42153-382 | Water Utility | 10.62 |
| 235-42153-383 | Gas Utility | 291.94 |
| 235-42153-385 | Sewer Utility | 25.63 |
| 235-42153-405 | Repairs & Maint - Vehicl | 3,844.33 |
| 235-42153-480 | Other Miscellaneous | 29.00 |
| 250-46520-133 | Employer Paid Insurance | 24.00 |
| 250-46520-200 | Office Supplies | 21.36 |
| 250-46520-304 | Legal Fees | 420.00 |
| 250-46520-321 | Telephone | 97.68 |
| 250-46520-381 | Electric Utility | 51.88 |
| 250-46520-433 | Dues & Subscriptions | 151.09 |
| 250-46520-462 | Real Estate Taxes | 416.00 |
| 254-46520-381 | Electric Utility | 141.02 |
| 255-36200 | Other Income | -397.31 |
| 274-46530-462 | Real Estate Taxes | 397.00 |
| 401-49950-501 | Capital Outlay - Police | 3,469.89 |
| 401-49950-504 | Capital Outlay - Parks | 22,000.00 |
| 601-49400-133 | Employer Paid Insurance | 48.00 |
| 601-49400-200 | Office Supplies | 810.00 |
| 601-49400-212 | Motor Fuels | 277.93 |
| 601-49400-216 | Chemicals and Chemical | 1,198.60 |
| 601-49400-217 | Other Operating Supplie | 242.59 |
| 601-49400-301 | Auditing & Consulting Se | 87.00 |
| 601-49400-310 | Lab Testing | 16.54 |
| 601-49400-321 | Telephone | 158.35 |
| 601-49400-326 | Data Processing | 70.00 |
| 601-49400-334 | Meals/Lodging | 281.57 |
| 601-49400-381 | Electric Utility | 4,619.40 |
| 601-49400-382 | Water Utility | 19.41 |
| 601-49400-383 | Gas Utility | 643.20 |
| 601-49400-385 | Sewer Utility | 41.76 |
| 601-49400-386 | Landfill | 1,039.33 |
| 601-49400-404 | Repairs & Maint - M&E | 110.34 |
| 601-49400-405 | Repairs & Maint - Vehicl | 7.99 |
| 601-49400-408 | Repairs & Maint - Distrib | 801.07 |
| 601-49400-432 | Uncollectible | 19.17 |
| 602-49450-133 | Employer Paid Insurance | 32.00 |
| 602-49450-200 | Office Supplies | 23.96 |
| 602-49450-212 | Motor Fuels | 58.57 |
| 602-49450-216 | Chemicals and Chemical | 2,242.02 |
| 602-49450-217 | Other Operating Supplie | 355.95 |
| 602-49450-241 | Small Tools | 37.68 |
| 602-49450-301 | Auditing & Consulting Se | 87.00 |
| 602-49450-308 | Training & Registrations | 40.00 |
| 602-49450-310 | Lab Testing | 171.20 |
| 602-49450-321 | Telephone | 314.90 |
| 602-49450-326 | Data Processing | 70.00 |

## Account Summary

| Account Number | Account Name | Payment Amount |
|---|---|---|
| 602-49450-381 | Electric Utility | 8,830.79 |
| 602-49450-382 | Water Utility | 149.53 |
| 602-49450-383 | Gas Utility | 2,392.46 |
| 602-49450-408 | Repairs & Maint - Distrib | 2,265.00 |
| 602-49450-432 | Uncollectible | 26.46 |
| 604-14200 | Inventory | 1,122.31 |
| 604-16200 | Buildings | 640,015.00 |
| 604-16300 | Improvements Other Th | 147,985.27 |
| 604-16440 | Motor Vehicles | 4,397.53 |
| 604-49550-133 | Employer Paid Insurance | 88.00 |
| 604-49550-211 | Cleaning Supplies | 9.59 |
| 604-49550-212 | Motor Fuels | 756.75 |
| 604-49550-217 | Other Operating Supplie | 45.29 |
| 604-49550-263 | Merchandise for Resale - | 162,270.56 |
| 604-49550-301 | Auditing & Consulting Se | 87.00 |
| 604-49550-321 | Telephone | 147.46 |
| 604-49550-325 | Dispatching | 80.17 |
| 604-49550-326 | Data Processing | 90.00 |
| 604-49550-381 | Electric Utility | 132.53 |
| 604-49550-382 | Water Utility | 73.17 |
| 604-49550-383 | Gas Utility | 358.34 |
| 604-49550-385 | Sewer Utility | 137.21 |
| 604-49550-402 | Repairs & Maint - Struct | 11.73 |
| 604-49550-404 | Repairs & Maint - M&E | 17.68 |
| 604-49550-406 | Repairs & Maint - Groun | 208.52 |
| 604-49550-408 | Repairs & Maint - Distrib | 751.45 |
| 604-49550-409 | Repairs & Maint - Utilitie | 174.21 |
| 604-49550-410 | Repairs & Maint - Gener | 10,995.88 |
| 604-49550-432 | Uncollectible | 80.36 |
| 604-49550-450 | Conservation | 3,599.92 |
| 604-49550-491 | Payments to Other Orga | 1,200.00 |
| 609-16200 | Buildings | 11,739.76 |
| 609-49751-133 | Employer Paid Insurance | 48.00 |
| 609-49751-211 | Cleaning Supplies | 4.59 |
| 609-49751-217 | Other Operating Supplie | 7.57 |
| 609-49751-251 | Liquor | 33,872.49 |
| 609-49751-252 | Beer | 24,164.60 |
| 609-49751-253 | Wine | 4,405.27 |
| 609-49751-254 | Soft Drinks & Mix | 570.00 |
| 609-49751-259 | Non- Alcholic | 128.05 |
| 609-49751-301 | Auditing & Consulting Se | 87.00 |
| 609-49751-308 | Training & Registrations | 130.00 |
| 609-49751-321 | Telephone | 226.51 |
| 609-49751-326 | Data Processing | 537.97 |
| 609-49751-331 | Travel Expense | 217.75 |
| 609-49751-333 | Freight and Express | 673.25 |
| 609-49751-334 | Meals/Lodging | 769.00 |
| 609-49751-340 | Advertising & Promotion | -4.84 |
| 609-49751-381 | Electric Utility | 223.68 |
| 609-49751-382 | Water Utility | 21.40 |
| 609-49751-383 | Gas Utility | 230.17 |
| 609-49751-385 | Sewer Utility | 43.98 |
| 609-49751-404 | Repairs & Maint - M&E | 20.97 |
| 609-49751-406 | Repairs & Maint - Groun | 10,475.00 |
| 614-16400 | Machinery & Equipment | 2,746.25 |
| 614-20206 | 911 TAP & TACIP Fees Cl | 889.59 |
| 614-49870-133 | Employer Paid Insurance | 80.00 |
| 614-49870-200 | Office Supplies | 174.81 |

## Account Summary

| Account Number | Account Name | Payment Amount |
|---|---|---|
| 614-49870-212 | Motor Fuels | 163.44 |
| 614-49870-217 | Other Operating Supplie | 9.08 |
| 614-49870-218 | Uniforms | 139.99 |
| 614-49870-227 | Utility System Maint Sup | 55.08 |
| 614-49870-241 | Small Tools | 34.99 |
| 614-49870-301 | Auditing & Consulting Se | 87.00 |
| 614-49870-304 | Legal Fees | 599.49 |
| 614-49870-321 | Telephone | 461.98 |
| 614-49870-326 | Data Processing | 3.75 |
| 614-49870-381 | Electric Utility | 3,142.25 |
| 614-49870-382 | Water Utility | 20.84 |
| 614-49870-383 | Gas Utility | 108.72 |
| 614-49870-385 | Sewer Utility | 42.21 |
| 614-49870-406 | Repairs & Maint - Groun | 125.00 |
| 614-49870-419 | Vehicle Lease | 537.16 |
| 614-49870-432 | Uncollectible | 53.88 |
| 614-49870-433 | Dues & Subscriptions | 1,500.00 |
| 614-49870-442 | Subscriber Fees | 48,277.39 |
| 614-49870-445 | Switch Fees | 500.10 |
| 614-49870-447 | Internet Expense | 15,021.46 |
| 614-49870-448 | On-Call Support | 185.67 |
| 614-49870-451 | Call Completion | 3,738.59 |
| 615-49850-133 | Employer Paid Insurance | 32.00 |
| 615-49850-211 | Cleaning Supplies | 190.41 |
| 615-49850-212 | Motor Fuels | 199.98 |
| 615-49850-215 | Materials & Equipment | 130.48 |
| 615-49850-217 | Other Operating Supplie | 274.59 |
| 615-49850-304 | Legal Fees | 573.96 |
| 615-49850-321 | Telephone | 209.34 |
| 615-49850-322 | Postage | 27.20 |
| 615-49850-326 | Data Processing | 433.00 |
| 615-49850-381 | Electric Utility | 3,619.40 |
| 615-49850-382 | Water Utility | 48.28 |
| 615-49850-383 | Gas Utility | 1,603.00 |
| 615-49850-385 | Sewer Utility | 93.39 |
| 615-49850-402 | Repairs & Maint - Struct | 100.75 |
| 617-49860-133 | Employer Paid Insurance | 48.00 |
| 617-49860-211 | Cleaning Supplies | 6.99 |
| 617-49860-217 | Other Operating Supplie | 5.30 |
| 617-49860-251 | Liquor | 61.50 |
| 617-49860-254 | Soft Drinks & Mix | 21.53 |
| 617-49860-259 | Non- Alcholic | 39.90 |
| 617-49860-321 | Telephone | 104.18 |
| 617-49860-326 | Data Processing | 403.33 |
| 617-49860-381 | Electric Utility | 1,197.22 |
| 617-49860-382 | Water Utility | 58.90 |
| 617-49860-383 | Gas Utility | 987.06 |
| 617-49860-385 | Sewer Utility | 133.97 |
| 617-49860-402 | Repairs & Maint - Struct | 337.26 |
| 617-49860-404 | Repairs & Maint - M&E | 12.99 |
| 617-49860-406 | Repairs & Maint - Groun | 340.00 |
| 700-21701 | Federal Withholding | 11,478.61 |
| 700-21702 | State Withholding | 5,719.57 |
| 700-21703 | FICA Tax Withholding | 14,127.68 |
| 700-21704 | PERA Contributions | 24,523.18 |
| 700-21705 | Retirement | 7,188.23 |
| 700-21706 | Medical Insurance | 44,856.00 |
| 700-21711 | Medicare Tax Withholdi | 4,043.18 |

## Account Summary

| Account Number | Account Name | Payment Amount |
|---|---|---|
| 700-21712 | Flex Account | 243.07 |
| 700-21718 | Individual Insurance-NC | 16.00 |
| 700-21720 | VEBA Contributions | 1,696.61 |
| 700-21722 | HSA Contribution | 1,154.31 |
| 700-21723 | HSA Employee Contribu | 536.32 |
| | **Grand Total:** | **1,385,259.65** |

## Project Account Summary

| Project Account Key | | Payment Amount |
|---|---|---|
| **None** | | 1,385,259.65 |
| | **Grand Total:** | **1,385,259.65** |

Donna [illegible]

# ACTION ITEM

**CITY OF WINDOM**
444 9th Street
Windom, MN 56101
Phone: 507-831-6129
Fax: 507-831-6127
www.windom-mn.com

| | |
|---|---|
| **TO:** | CITY COUNCIL |
| **FROM:** | EDA |
| **MEETING DATE:** | May 21, 2024 |
| **RE:** | Public Hearing – Residential Tax Abatement – 705 Plum Avenue |
| **DEPT:** | EDA |
| **CONTACT:** | Tiffany Lamb, EDA Director, at 832-8661 or tiffany.lamb@windommn.com |

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**Recommendations/Options/Action Requested**

Staff recommends that the City Council take the following action regarding a request for tax abatement:

1. Hold Public Hearing on the proposed residential tax abatement.
2. Adopt the attached RESOLUTION approving the tax abatement for a new home to be constructed at 705 Plum Avenue, Windom, MN 56101.

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**Issue Summary/Background**

On May 7, 2024, the Windom City Council adopted a resolution calling for a Public Hearing to be held on May 21, 2024, to discuss the Cottonwood County Home Initiative Application for a new single-family home to be constructed at 705 Plum Avenue, Windom, MN 56101.

<u>The Applicant has met all statutory requirements outlined in Minnesota Statutes §469.1813 and the County's Home Initiative Guidelines necessary for approval of the tax abatement request.</u>

<u>Background</u>: Minnesota Statutes give authority to Cities to grant an abatement of taxes imposed by the City if certain criteria are met.

In 2022, Cottonwood County renewed its "home initiative program" which provides guidelines and a program through which the County, City, and School can grant abatement of real estate taxes for new residential housing. The purpose of this initiative is to provide incentives to encourage construction of new owner-occupied and rental residential housing units including single-family homes, duplexes, and multi-family complexes.

On December 20, 2022, the City of Windom adopted a resolution approving the revised Cottonwood County Home Initiative Guidelines, renewing its participation in the Cottonwood County Home Initiative Program, and establishing a cap of $320,000 as the maximum value per new single-family home on which the City may grant tax abatement.

The program provides for a five-year abatement of property taxes on the increased market value of the property generated by the new home, duplex, or multi-family building. The abatement commences on the first year of taxes payable for the full assessed value of the new home, duplex or multi-family complex. The abatement does not include the property taxes on the land or any special assessments on the property.

## Fiscal Impact

If the tax abatement is granted following the public hearing, the estimated abatement of property taxes by the City for this property for the five-year period is $9,220.15. (However this is only an estimate because construction on the home has not yet begun and the tax rates will change each year.)

## Attachments

1. Resolution Approving Tax Abatement for Certain Property Pursuant to Minn. Stat. §469.1813;
2. Public Hearing Notice;
3. Cottonwood County Home Initiative Application Packet – 705 Plum Avenue, Windom, MN.

TL:mah

**RESOLUTION #2024-**

**INTRODUCED:**

**SECONDED:**

**VOTED:** **Aye:**
**Nay:**
**Absent:**

**CITY OF WINDOM**

**RESOLUTION APPROVING TAX ABATEMENT FOR CERTAIN PROPERTY PURSUANT TO MINN. STAT. §469.1813**

**WHEREAS,** Minnesota Statutes §469.1813 gives authority to the City of Windom to grant an abatement of property taxes imposed by the City if certain criteria are met; and

**WHEREAS**, in addition to the statutory requirements, on December 20, 2022, the City Council of the City of Windom adopted Resolution #2022-77 approving the updated Cottonwood County Home Initiative Guidelines (for 2023-2025 application period), renewing the City's participation in the Cottonwood County Home Initiative Program, and establishing a cap of $320,000 as the maximum value per new single-family home on which the City may grant tax abatement; and

**WHEREAS,** Borsgard Construction, LLC, a Minnesota limited liability company, ("Borsgard") is the owner of the following described real estate within Cottonwood County, Minnesota:

Parcel #: 25-624-0020

Address of Property: 705 Plum Avenue, Windom, MN 56101

Legal Description of Property: Lot 2, Block 1 of Plum Bay Subdivision to the City of Windom, Cottonwood County, Minnesota; and

**WHEREAS**, Borsgard proposes to a construct a new home on this property; and

**WHEREAS,** Borsgard has made application to the City of Windom (the "City") for the abatement of taxes as to the above-described parcel; and

**WHEREAS**, Borsgard has met the statutory requirements outlined under Minnesota Statutes §469.1813 Subdivision 1(1) and Subdivision 1(2)(i) as well as the Cottonwood County Home Initiative Guidelines for tax abatement; and

**WHEREAS,** the City of Windom expects the benefits to the City of the proposed abatement agreement to at least equal the costs to the City of the proposed agreement and finds that the proposed abatement is in the public interest because it will increase or preserve the tax base.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WINDOM, MINNESOTA, AS FOLLOWS:

1. The City of Windom does hereby grant an abatement to **BORSGARD CONSTRUCTION, LLC, a Minnesota limited liability company,** of the City of Windom's share of property taxes upon the above-described parcel based on the proposed construction of a new single-family home on said parcel.

2. The tax abatement will be for no more than five (5) years commencing on the first year of taxes payable for the full assessed value related to the capital improvement (new home) as outlined in Cottonwood County Home Initiative Guidelines.

3. The City shall provide the awarded abatement payment following payment by the property owners of the property taxes due annually. One single payment of the City's share of the abatement shall be made to the property owner(s) of record by December 30th of that calendar year.

4. The tax abatement shall be for the residential capital improvements only. Land values and the current base value are not eligible and will not be abated.

5. The abatement shall be null and void if construction of the new home is not commenced within six (6) months of the approval of this resolution or if property taxes are not paid on or before the respective annual payment deadlines.

Adopted by the City Council this 21st day of May, 2024.

________________________________
Dominic Jones, Mayor

Attest: ________________________________
Steven Nasby, City Administrator

# PUBLIC HEARING NOTICE

## CITY OF WINDOM, MINNESOTA

## RESIDENTIAL PROPERTY TAX ABATEMENT

**A Public Hearing will be held by the Windom City Council on Tuesday, May 21, 2024, at the City Council Meeting which begins at 6:30 P.M. in the City Council Chambers at the City Hall, 444 Ninth Street, Windom, Minnesota, to consider granting a residential property tax abatement pursuant to Minnesota Statutes §469.1813.**

Request submitted by Borsgard Construction, LLC. Abatement period – 5 years commencing on first year of taxes payable for the full assessed value related to the new home. Based on 2024 tax rates, **estimated** total abatement could be approximately $9,220.15.

Property Address: 705 Plum Avenue, Windom, MN 56101

Legal Description of Property: Lot 2, Block 1 of Plum Bay Subdivision to the City of Windom, Cottonwood County, Minnesota;

Parcel No.: 25-624-0020

All parties interested in commenting on this proposed abatement may attend the public hearing or submit written comments to the address below prior to the hearing.

BY ORDER OF THE WINDOM CITY COUNCIL

Steven Nasby, City Administrator
444 Ninth Street
P. O. Box 38
Windom, MN 56101
Phone: 507-831-6129

Published: May 8, 2024
(COTTONWOOD COUNTY CITIZEN)

April 26, 2024

To: Cottonwood County Home Initiative Administrator

c/o Tiffany Lamb, EDA Director
Economic Development Authority of Windom
444 Ninth Street
P. O. Box 38
Windom, MN 56101

Re: Request for Residential Tax Abatement

Dear Tiffany:

We plan to construct a new single-family home on Lot 2, Block 1 of Plum Bay Subdivision in Windom. We are requesting residential tax abatement for the new home pursuant to the Cottonwood County Home Initiative Program. Our plans are to begin construction of the new home this year.

Our application includes:

1. This letter requesting abatement;
2. Legal description, address, and Parcel ID No. of the property;
3. Aerial or plat map showing the lot lines of the property;
4. A site plan showing the proposed location and dimensions of the new home on the property;
5. Floor plans for the new home;
6. Estimated market value of the new home.

Even though our estimated valuation of the new home is in excess of $320,000, we understand that the maximum valuation on which tax abatement will be granted for the new home is capped at that amount. A copy of the Building Permit issued by the Windom Building & Zoning Office will be provided when available.

Should you have any questions or need additional information, please contact us.

Sincerely,

BORSGARD CONSTRUCTION, LLC

By: Richard Borsgard

By: Drake Borsgard

Applicant: Borsgard Construction, LLC
Mailing Address for Applicant: 2225 River Road, Windom, MN 56101
Contact Phone Nos.: Rick Borsgard - 507-822-1484; Drake Borsgard – 507-822-3845

Attachments

ATTACHMENT

to

COTTONWOOD COUNTY HOME INITIATIVE APPLICATION

Applicant: Borsgard Construction, LLC

Parcel ID No.: 25-624-0020

Address of the Property: 705 Plum Avenue, Windom, Minnesota 56101

Legal Description of the Property: Lot 2, Block 1 of Plum Bay Subdivision to the City of Windom, Cottonwood County, Minnesota.

Estimated Market Value of the New Home: $408,000

Valuation Cap (per Guidelines): $320,000

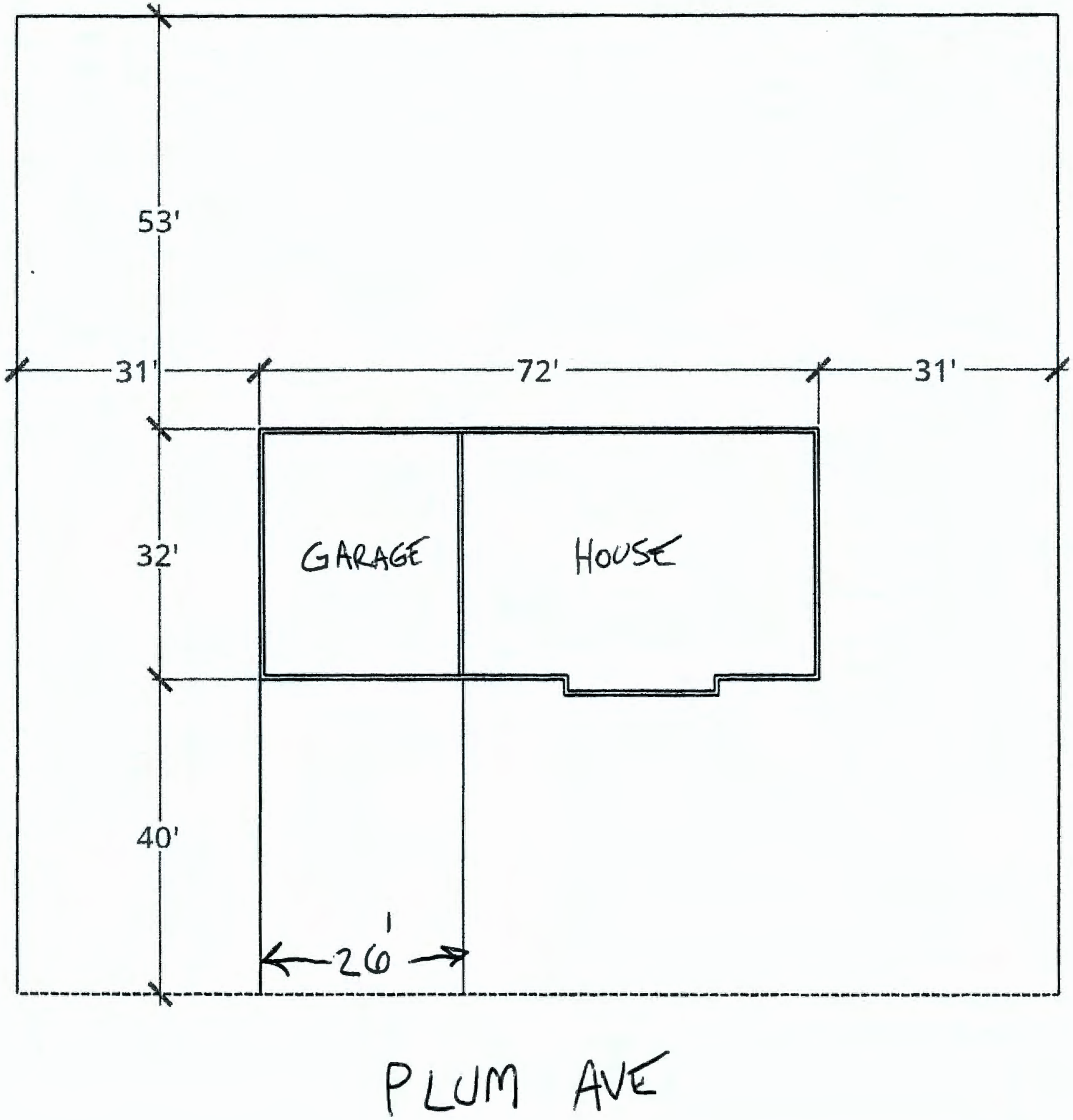
# Beacon™ Cottonwood County, MN


| | | | | | |
|---|---|---|---|---|---|
| **Parcel ID** | 256240020 | **Alternate ID** | n/a | **Owner Address** | BORSGARD CONSTRUCTION LLC |
| **Sec/Twp/Rng** | 0-0-0 | **Class** | RESIDENTIAL VACANT LAND | | 2225 RIVER ROAD |
| **Property Address** | WINDOM | **Acreage** | n/a | | WINDOM MN 56101 |
| **District** | n/a | | | | |
| **Brief Tax Description** | n/a | | | | |

(Note: Not to be used on legal documents)

Date created: 4/26/2024
Last Data Uploaded: 4/26/2024 4:51:43 AM

Developed by Schneider GEOSPATIAL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HOUSE
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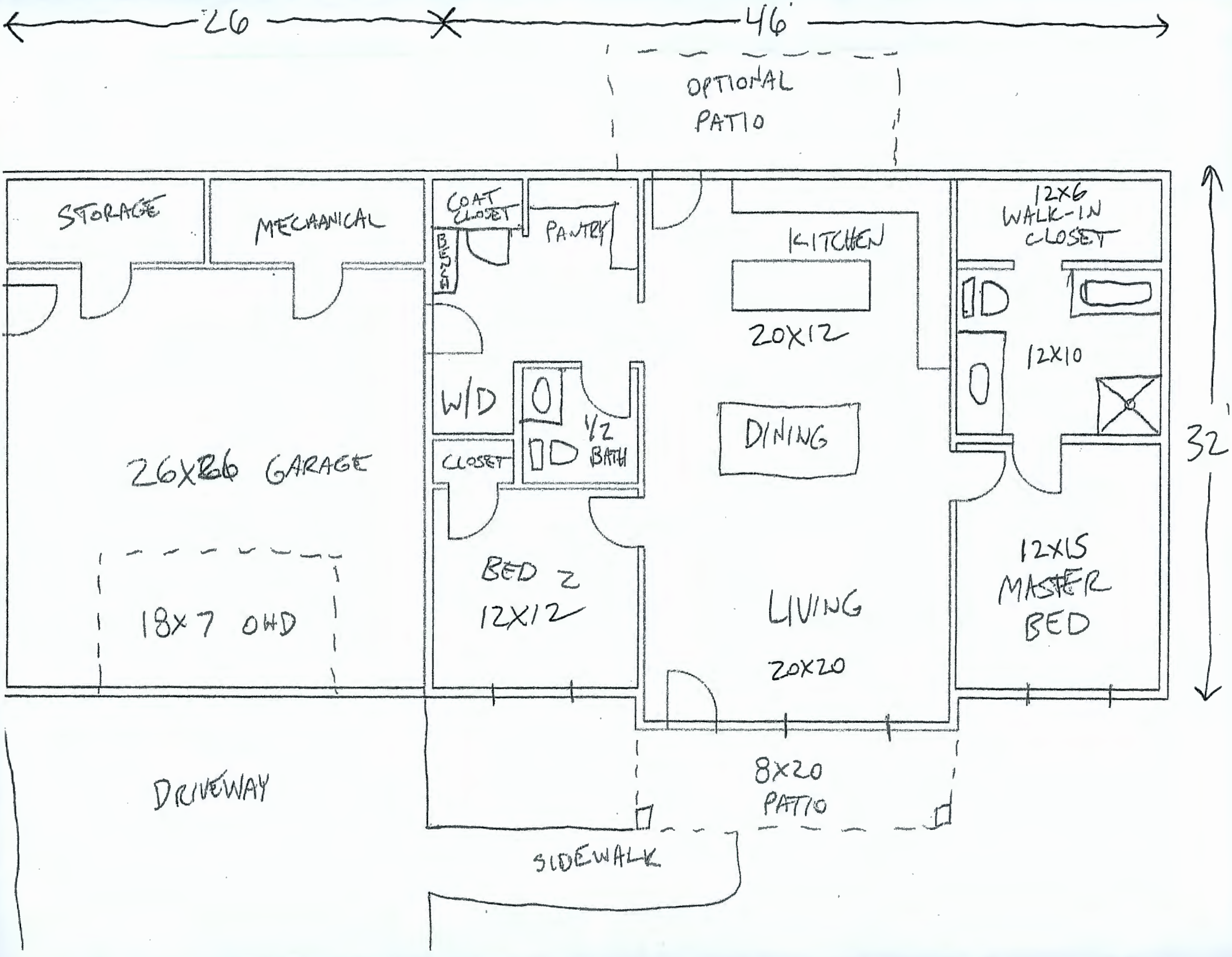
PLUM AVE



26
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OPTIONAL PATIO
STORAGE
MECHANICAL
COAT CLOSET
PANTRY
KITCHEN
20X12
12X6 WALK-IN CLOSET
BENCH
12X10
W/D
1/2 BATH
DINING
CLOSET
26X26 GARAGE
32'
BED 2
12X12
LIVING
20X20
12X15 MASTER BED
18X7 OHD
8X20 PATIO
DRIVEWAY
SIDEWALK